

**TOWN OF OCONOMOWOC BOARD OF SUPERVISORS  
REGULAR TOWN BOARD MEETING MINUTES**

**August 15th, 2016**

Chairman Robert C Hultquist called the meeting to order at 6:00 p.m. Supervisors present included John Roelandts, Rosie Rutkowski, Terry Largent and John Koepke. Also in attendance included Attorney Bill Chapman, Police Chief James Wallis, Public Works Superintendent Sam Salzman, Administrator/Planner Jeffrey Herrmann and Deputy Clerk/Treasurer Lynn Grosch. See attached sign in sheet for additional attendees.

Chief Wallis had an excused absence.

Those present stood to recite the Pledge of Allegiance

**Correspondence** – Deputy Clerk/Treasurer Grosch read a petition submitted by Steve Ralph from Almar Drive regarding the public interest and public rights at the DNR Mary Lane Court lake access, together with an excerpt from the Wisconsin DNR August 2012 edition of the Pier Planner. Also read was a letter submitted by Jeff Hekkers from Mary Lane regarding various suggestions for the Mary Lane lake access.

**Approve Minutes from August 1, 2016.** – Supervisor Rutkowski made the motion to approve the August 1, 2016 minutes as presented. Supervisor Koepke seconded the motion. Motion carried by unanimous voice vote.

**Comments from the Floor on Agenda items or any other items.** –

Chairman Hultquist addressed those in attendance at the meeting stating that public comments would now be heard, however, he asked that comments regarding the Mary Lane Court lake access be limited to comments that have not been presented before.

Steve Ralph of W395 N5868 Almar Drive stated that the petition that had been read earlier in the meeting had 52 signatures and that it was his understanding there were more signatures pending.

Chairman Hultquist further stated that the pier next to the Mary Lane Court lake access had been approved by the DNR and that the town at this point has no right to enforce any changes to the pier. Regarding the lake access he suggested keeping the same hours and dog rules, making and posting a new sign, adding a bench and cleaning up the area.

Tommi Coppinger of N52W35147 West Lake Drive spoke regarding item number 4 regarding the final payment for the West Lake Drive project. She objected to the final payment being made at this time as she felt there were still some unresolved issues with the project. She also stated that she had pictures of the problems that she has observed. She is to meet with Administrator/Planner Herrmann and Public Works Superintendent Salzman regarding these issues. She also asked when the aerator on West Lake Drive was going to be functional. She was told that topic had not been discussed yet. She further stated that the pier at that location was in disrepair and was an eyesore. She was advised that the pier was going to be removed.

**CONSENT AGENDA (Items listed under the Consent Agenda are considered in one motion unless a Town Board member requests that an item be removed from the consent agenda)**

1. Consider and Act on special event application for Okauchee Legion Car Show to be held on Saturday, August 20<sup>th</sup>, 2016 from 8:00 a.m. to 3:00 p.m. at the Okauchee Lions Park.
2. Consider and Act on special event application for Dan Houston at N52W35634 W. Lake Drive to hold a wedding reception on his property on Saturday, September 17, 2016 from 11:00 a.m. to 1:00 a.m.

3. **Consider and Act on Firework permit for Bartolotta Fireworks to use fireworks for a pyrotechnic display on a Barge on Okauchee Lake, Oconomowoc, WI for the Roman's Wedding on Saturday, August 20th, 2016 at approximately 9:30 p.m.**
4. **Consider and Act on special event application for Whiskey Waters at N50W35124 Wisconsin Avenue to hold Whiskey Water Annual BBQ on Saturday, September 10, 2016. –**

Motion by Supervisor Largent, seconded by Supervisor Rutkowski to approve the items on the consent agenda. Supervisor Roelandts stated the hours of music on item #2 went too late. Administrator/Planner Herrmann suggested taking item #2 off the consent agenda to obtain further information and address it at a later date. There was also discussion on item #4 as to whether or not the music was going to be amplified. Item #4 was also removed from the consent agenda in order to obtain further information and to be addressed at a later date. The motion on the floor was rescinded by Supervisor Roelandts. Motion by Supervisor Koepke, seconded by Supervisor Largent to approve item #1, the Okauchee Legion Car Show and item #3, the Bartolotta Fireworks permit. Motion carried by unanimous voice vote.

### **OLD BUSINESS:**

1. **Consider and Act on the Mary Lane Court Lake Access.** – Regarding the Mary Lane Court lake access, Motion by Supervisor Roelandts, seconded by Supervisor Rutkowski to maintain the current hours, the current dog rules, post an updated sign which is to be presented to the Board before posting, add a bench and have the Highway Department clean up the area. Supervisor Roelandts asked what the sign would say. It was agreed that before the sign was made and posted it would have to be approved by the Town Board. Supervisor Koepke asked for a copy of the petition to read and review. He also stated maybe a retaining wall could be looked into to help prevent runoff into the lake. Chairman Hultquist suggested the Town Board meet at the Mary Lane Court lake access to get a “vision” of what the lake access should be. It was also mentioned that the Police Department needs to make sure the rules are being followed. After discussion, motion carried by unanimous voice vote.
2. **Consider and Act on the landscape proposal for around the salt shed.** – Public Works Superintendent Salzman reviewed the landscape proposal for around the salt shed that had been prepared and presented to the Supervisors for their review. Supervisor Koepke and Supervisor Rutkowski suggested cutting back on the amount of trees to be planted. Supervisor Koepke suggested cutting back on the tree by approximately 1/3. Supervisor Rutkowski agreed that cutting back on the amount of trees by 1/3 was a good idea and also suggested spacing and moving the trees down along Hwy P. Superintendent Salzman stated that if the trees were to be planted this year, they must be planted by September 15<sup>th</sup>. Motion by Supervisor Rutkowski, seconded by Supervisor Koepke to cut back the amount of trees ordered by approximately 1/3 and to plant the trees as instructed by the Town Board. Motion carried by unanimous voice vote.

### **NEW BUSINESS:**

1. **Consider and Act on the Certified Survey Map for Bonnie Dittel, W340 N6357 Breezy Point Road, Oconomowoc, Wisconsin to combine three (3) adjacent parcels located in the NE ¼ of Section 25 into one Lot. The address is known as W340 N6357 Breezy Point Road. (Tax Key No. OCOT 0529.004.001).** – Administrator/Planner Herrmann stated the Plan Commission had approved this Certified Survey Map. Motion by Supervisor Roelandts, seconded by Supervisor Rutkowski to approve Certified Survey Map for Bonnie Dittel, W340 N6357 Breezy Point Road, Oconomowoc, Wisconsin to combine three (3) adjacent parcels located in the NE ¼ of Section 25 into one Lot. The address is known as W340 N6357 Breezy Point Road. (Tax Key No. OCOT 0529.004.001). Motion carried unanimously by voice vote.
2. **Consider and Act on Morton Building estimate for the fire code and sprinkler system for the Maintenance Shop.** – Highway Superintendent Salzman recommended keeping the maintenance shop area at 12,000 square feet in order to avoid having to install a mandatory sprinkler system. He indicated, however, if the square footage was kept at or below 12,000 square feet, a cold storage building would be necessary. He will be obtaining insurance cost estimates. After discussion, Motion

by Supervisor Roelandts, seconded by Supervisor Largent to proceed with a building at or below 12,000 square feet. Motion carried unanimously by voice vote.

3. **Consider and Act on Repair charges for pour in place surface at the Mapleton Community Center.** – Administrator/Planner Herrmann advised the Board that the pour in place surface at the Mapleton Community Center was in need of repair. It was discussed whether to just to repair the bad places or to redo the whole area. A closer look will be taken at the surface and discussed at a future meeting.
4. **Consider and Act on Final payment for West Lake Drive project to Western Contractors, Inc. in the amount of \$118,746.52.** – Highway Superintendent Salzman stated he has not seen the pictures that Tommi Coppinger had mentioned having so he could not comment as to whether or not there were issues that still needed to be resolved before final payment was made. Administrator/Planner Herrmann stated that according to the engineer on the project the work has been completed and the final payment could be made. Motion by Supervisor Koepke, seconded by Supervisor Rutkowski to make the final payment for the West Lake Drive project to Western Contractors, Inc. at Administrator/Planner Herrmann's discretion after discussions between himself and Tommi Coppinger. Supervisor Roelandts stated he was not comfortable placing that responsibility on Administrator/Planner Herrmann and requested that a special meeting of the Town Board be had before final payment is made. Supervisor Koepke rescinded his motion. This item was not acted on and will be placed on the agenda of a future Town Board meeting.
5. **Consider and Act on possible amendment of Town Ordinance Code Section 260-8 regarding concrete driveways.** – Highway Superintendent Salzman stated that the Town's current ordinance #260-8 regarding concrete driveways was hard to enforce. He stated that concrete driveways should not run any closer than 6 feet to the roadway. If road construction needs to be done driveways any closer than that must be cut out and are replaced with asphalt. Highway Superintendent Salzman, Building Inspector Sinsdorf and Attorney Chapman are to prepare a draft of a modified ordinance. This item was tabled for a future meeting.
6. **Chairman Hultquist.** – Nothing to report
7. **Supervisor Reports.**
  - a. **John Koepke.** – Stated we live in a good place
  - b. **Rosie Rutkowski.** – Nothing to report
  - c. **John Roelandts.** – Nothing to report
  - d. **Terry Largent.** – Nothing to report
8. **Attorney Chapman.** – Nothing to report
9. **Public Works Superintendent Salzman:** - Nothing to report
10. **Chief Wallis:** - Excused absence
11. **Administrator/Planner Herrmann:** - Stated that there will be a brief board meeting after the Board of Review meeting on Thursday, August 18<sup>th</sup>. No action will be taken at this meeting. He also stated that there are some issues with the cemetery plat and he will keep the board updated.
12. **Clerk/Treasurer Opitz –**
  - a. **Consider and Act on operator's licenses for Lisa Dillman, Shannon Franz, Echo Fuhrman, Philip Schubert and Christopher Juneau** – Motion by Supervisor Koepke, seconded by Supervisor Rutkowski to approve the operator's licenses for Lisa Dillman, Shannon Franz, Echo Fuhrman, Philip Schubert and Christopher Juneau subject to Chief Wallis' approval. Motion carried by unanimous voice vote.
13. **Approve Vouchers and Checks:** - Motion by Supervisor Largent, seconded by Supervisor Rutkowski to approve vouchers and checks subject to Administrator/Planner Herrmann's approval. Motion carried by unanimous voice vote.
14. **Adjourn:** - Motion by Supervisor Roelandts, seconded by Chairman Hultquist to adjourn at 8:00 p.m. Motion carried by unanimous voice vote.

Respectfully submitted –  
Lynn Grosch  
Deputy Clerk/Treasurer