

**TOWN OF OCONOMOWOC BOARD OF SUPERVISORS
REGULAR TOWN BOARD MEETING MINUTES
November 11, 2016**

Chairman Robert C. Hultquist called the meeting to order at 9:05 a.m. Supervisors present included John Roelandts, Rosie Rutkowski and John Koepke. Also in attendance were Attorney Bill Chapman, Public Works Superintendent Sam Salzman, Administrator/Planner Jeffrey Herrmann and Deputy Clerk/Treasurer Lynn Grosch. Terry Largent and Chief Wallis had excused absences.

Those present stood to recite the Pledge of Allegiance

Correspondence – None

Approve Minutes from October 17, 2016. – Supervisor Koepke made the motion to approve the October 17, 2016 minutes as presented. Supervisor Roelandts seconded the motion. Motion carried by unanimous voice vote.

Comments from the Floor on Agenda items or any other items. – None

OLD BUSINESS:

1. **Consider and Act on Sewer Rate of 2017.** – Administrator/Planner Herrmann advised that due to various increases including license fees and the City of Oconomowoc's increase on the Town of Oconomowoc, the only way to break even in the utility district for next year would be to increase the sewer rates by 6%. Motion by Supervisor Roelandts to increase the sewer rate for 2017 by 6%. Supervisor Koepke seconded the motion. After discussion on other options to deal with the debt, Supervisor Koepke asked if it was possible to borrow money to smooth the out debt by getting rid of lump sum payment in 2018 and avoid a sewer rate increase. He also wondered if it was possible for the Town to lend itself money from the general fund for 18 months. It was decided to explore other options and table this item until a later date. Supervisor Roelandts withdrew his motion.

NEW BUSINESS:

1. **Consider and Act on Allowing Tim Rigsby, W362 N7561 North Shore Drive to run Electrical Circuit under road for new Detached Garage.** – Administrator/Planner Herrmann stated that the property owner wants to build a new detached garage and in order to get electricity to the garage he would have to run the electrical circuit through the Town's right-of-way and needs the Town Board's approval. He stated that an agreement should be drafted by the Town Attorney that protects the Town if the wire is accidentally damaged. Motion by Supervisor Roelandts to allow an electrical circuit to be placed under the road with the requirement that an agreement drafted by the Town Attorney is signed by all parties and that a tracer wire is laid as well. Motion seconded by Supervisor Rutkowski. Motion carried by unanimous voice vote.
2. **Consider and Act on request by Hans Weissgerber for the installation of a street light on power pole No. 80 10665 on Lacy's Lane.** – Administrator/Planner Herrmann advised the Board that WE Energies stated that they would install the light for nothing and the Town of Oconomowoc would only be responsible for the electricity. Motion by Supervisor Roelandts to install a street light on power pole No. 80 10665 Lacy's Lane. Motion seconded by Supervisor Koepke. Motion carried unanimously by voice vote.
3. **Consider and Act on Design/Construction Management for New Public Works Building.** – Public Works Superintendent Salzman handed out proposals submitted by companies interested in the Design/Construction Management for the new public works building. He asked the Board if they would like some time to review the proposals and set a date for a future meeting when the companies could present their proposals to the Board. It was agreed that a date for a future meeting be set wherein each firm will get a 15 minute time slot to present their proposal. The meeting was been set for Thursday, November 17, 2016 at 8:30 a.m.

4. **Consider and Act on Waste Disposal/Garbage Collection for 2017.** – Administrator/Planner Herrmann passed out a copy of a Resolution Reducing the Special Charge for the Solid Waste and Recycling Collection Fee. He stated that the fee in 2016 was \$216 per residential unit per year. The fee is based on gross weight and this year the average has been down. Advanced Disposal is also reducing their rates by 3% due to gas savings, which makes our rate decrease to \$203 per residential unit. Motion to approve the Resolution Reducing the Special Charge for the Solid Waste and Recycling Collection Fee made by Supervisor Rutkowski. Motion seconded by Supervisor Roelandts. Motion carried by unanimous voice vote.
5. **Consider and Act on Certified Survey Map for Mark Bienkowski, W342 N5088 Road P, Oconomowoc, Wisconsin, part of Lot 9 and lot 10, Map of Okauchee Lake Park, being a part of the SE ¼ of Section 36, Town of Oconomowoc. (Tax Key No. OCOT 0576.018).** – Administrator/Planner Herrmann stated this was basically combining two lots into one. The tax number and boundaries will stay the same. The county is requiring a Certified Survey Map because it is two separate lots in the legal description. Motion by Supervisor Koepke to approve the Certified Survey Map for Mark Bienkowski, W342 N5088 Road P, Oconomowoc, Wisconsin, part of Lot 9 and lot 10, Map of Okauchee Lake Park, being a part of the SE ¼ of Section 36, Town of Oconomowoc. (Tax Key No. OCOT 0576.018). Motion seconded by Supervisor Rutkowski. Motion carried by unanimous voice vote.
6. **Chairman Hultquist** – Nothing to report
7. **Supervisor Reports.**
 - John Koepke.** – Supervisor Koepke suggested using some park fund money to purchase trees for the lot that the Monterey Park is on and/or trees for other areas in the Town.
 - Rosie Rutkowski.** – Supervisor Rutkowski asked if Public Works Superintendent Salzman could show them the two different layouts of the proposed Public Works Building.
 - John Roelandts.** – Nothing to report
 - Terry Largent.** – Excused
8. **Attorney Chapman.** – Nothing to report
9. **Public Works Superintendent Salzman:** - Public Works Superintendent Salzman suggested that the Supervisors go look at the trees that were planted at the soccer park if they have not already done so. He also reported that the snow removal people we have used in the past in Okauchee have informed him that they will no longer be providing that service.
10. **Chief Wallis:** - Excused
11. **Administrator/Planner Herrmann:** - Nothing to report
12. **Clerk/Treasurer Opitz –**
 - Consider and Act on operator’s licenses for Kristen Yivisaker, Tamra Hoerth and Abigail Johnson** – Motion by Supervisor Koepke, seconded by Supervisor Rutkowski to approve the operator’s licenses for Kristen Yivisaker, Tamra Hoerth and Abigail Johnson. Motion carried by unanimous voice vote.
13. **Approve Vouchers and Checks:** - Motion by Supervisor Koepke, seconded by Supervisor Roelandts to approve vouchers and checks subject to Administrator/Planner Herrmann’s approval. Motion carried by unanimous voice vote.
14. **The Board will enter, by roll call vote, into Closed Session pursuant to State Statute 19.85 (1) (c) considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility (Police Department).** – Motion by Supervisor Rutkowski, seconded by Supervisor Roelandts to adjourn into Closed Session. Roll call vote taken: Supervisor Roelandts, aye; Supervisor Rutkowski, aye; Chairman Hultquist, aye; Supervisor Koepke, aye. Motion carried. Adjourned into closed session at 9:55 a.m.
15. **Adjourn.** Motion by Supervisor Roelandts, seconded by Supervisor Rutkowski to reconvene into open session and adjourn at 10:50 a.m. Motion carried by unanimous voice vote.

Respectfully submitted –
Lynn Grosch
Deputy Clerk/Treasurer