

**TOWN OF OCONOMOWOC BOARD OF SUPERVISORS
REGULAR TOWN BOARD MEETING MINUTES**

Monday, December 5th, 2016 at 5:30 p.m.

CLOSED SESSION:

The Board will enter, by roll call vote, into Closed Session pursuant to State Statute 19.85 (1) (c) Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility (Clerk's Office & Police Department).

Supervisor Rutkowski made the motion and Supervisor Largent seconded to go into Closed Session at 5:29 p.m... Voice vote was taken: Chairman Hultquist, aye; Supervisor Koepke, absent; Supervisor Roelandts, aye; Supervisor Rutkowski, aye; Supervisor Largent; aye. Motion carried.

Supervisor Rutkowski made a motion and Supervisor Largent seconded to exit Closed Session and reconvene into Open Session. Voice vote was taken: Chairman Hultquist, aye; Supervisor Koepke, absent; Supervisor Roelandts, aye; Supervisor Rutkowski, aye and Supervisor Largent, aye. Motion carried unanimously. Closed Session exited at 5:55 p.m.

Reconvene to Open Session immediately following the Closed Session

Chairperson Robert C. Hultquist called the meeting to order at 5:57 p.m. Supervisors present included John Roelandts, Rosie Rutkowski and Terry Largent; Supervisor Koepke was excused. Also in attendance included Attorney Bill Chapman, Police Chief James Wallis, Public Works Superintendent Sam Salzman, Administrator/Planner Jeffrey Herrmann and Clerk/Treasurer Lori Opitz. See attached sign in sheet for additional attendees

Those present stood to recite the Pledge of Allegiance

Correspondence – None

Approve Minutes from November 11th, November 17th and November 22nd, 2016. – Supervisor Rutkowski made the motion to approve the minutes from November 11th, November 17th and November 22nd as presented. Supervisor Largent seconded the motion. Motion carried by unanimous voice vote.

Comments from the Floor on Agenda items or any other items. - None

NEW BUSINESS:

1. **Consider and Act on the 2017 Sewer Rates.** – Administrator/Planner Herrmann stated the increase would help cover the costs and the shortfall with the debt structure for the utility district and also stated that the Board should look into borrowing soon to restructure the debt because the district will get hit hard with payments in 2018. Supervisor Roelandts made the motion to increase the sewer rate by 4% and to restructure and borrow for the district before 2018. Supervisor Rutkowski seconded the motion. Motion carried by unanimous voice vote.
2. **Consider and Act on 2017 Fire Contract with the City of Oconomowoc.** – Administrator/Planner Herrmann stated the 2017 Contract has stayed the same as in previous years. Supervisor Rutkowski made the motion to approve the 2017 Fire Contract with the City of Oconomowoc. Supervisor Largent seconded the motion. Motion carried by unanimous voice vote.
3. **Consider and Act on 2017 Ambulance Contract with the City of Oconomowoc.** – Supervisor Largent made the motion to approve the 2017 Ambulance Contract with the City of Oconomowoc. Supervisor Rutkowski seconded the motion. Motion carried 3 to 1 with Supervisor Roelandts opposing.
4. **Consider and Act on 2017 Fire Contract with Okauchee Fire Department.** – Administrator/Planner Herrmann stated the 2017 contract has stayed the same as in previous years. Supervisor Roelandts made the motion to approve the 2017 Fire Contract with Okauchee Fire Department. Supervisor Rutkowski seconded the motion. Motion carried by unanimous voice vote.

5. **Consider and Act on 2017 & 2018 Fire Contract with Ashippun Fire Department.** – Supervisor Rutkowski made the motion to approve the 2017 & 2018 Fire Contract with Ashippun Fire Department. Supervisor Largent seconded the motion, however after considerable discussion they rescinded their motion for approval and would like Administrator/Planner Herrmann to go back to the Fire Department to see if the Town could do a one year contract. This item will be placed on the next agenda for possible approval and discussion.
6. **Discussion and Possible Action on short-term rentals for 2017 US Open Golf Tournament.** – Administrator/Planner Herrmann stated there have been properties that have already listed on websites to accommodate people for this outing and wanted clarification from the Board if they would agree to this for a one-time event. Supervisor Roelandts made the motion to approve short-term rentals for the 2017 US Open Golf Tournament with the understanding that the homeowners that do this for the event that they contact the Town with their intentions. Supervisor Largent seconded the motion. Motion carried by unanimous voice vote.
7. **Consider and Act on the final payment to Wolf Paving in the amount of \$114,656.73 for the 2016 Road Improvement Program.** – Public Works Superintendent Sam Salzman said he is pleased with the work that was done and is recommending to the Board for the final payment to Wolf Paving. Supervisor Roelandts made the motion to approve the final payment to Wolf Paving in the amount of \$114,656.73 for the 2016 Road Improvement Program. Supervisor Largent seconded the motion. Motion carried by unanimous voice vote.
8. **Consider and Act on the proposed state sale of approximately 40.69 acres; specifically Sec. 16 T08NR17E located in the Town of Oconomowoc.** – Administrator/Planner Herrmann stated that the State is looking at selling this property and wasn't sure of the asking price of the land and that most of the land is in the wet-lands and really not buildable, but thought he would bring it to the attention of the Board to see if they would be interested. Supervisor Roelandts made the motion stating the Board is interested in looking at the property closer and wanted to know the price of the land and would like to see this on the next agenda for further discussion. Supervisor Rutkowski seconded the motion. Motion carried by unanimous voice vote.
9. **Consider and Act on Ordinance 2016-2 to Repeal and Re-Crete §260-8F of the General Code relating to concrete driveways.** – Public Works Superintendent Sam Salzman stated this is to be done to clearly state out what is expected when Town residents put in concrete driveways. Supervisor Roelandts made the motion to approve Ordinance 2016-2 to Repeal and Re-create §260-8F of the General Code relating to concrete driveways. Supervisor Largent seconded the motion. Motion carried by unanimous voice vote.
10. **Consider and Act on Special Event Application for Lake Country Triathlon for August 12, 2017.** – Police Chief Wallis stated that he sees no problems with this event taking place and last year's event went smoothly without that much assistance from his department. Supervisor Roelandts made the motion to approve the special event application for Lake Country Triathlon on August 12th, 2017. Supervisor Rutkowski seconded the motion. Motion carried by unanimous voice vote.
11. **Consider and Act on request for plaque placement on street sidewalk bench in Okauchee in memory of Nona and Harold Schubert.** – After considerable discussion by the Board, the Board decided they would like more information regarding this subject as well as possibly having the person requesting this action to be present at a meeting to discuss their intention. The Board would like to see this line item on the next agenda
12. **Consider and Act on sewer conversion issue at the property located at W343N5239 Gietzen Dr.** – Administrator/Planner Herrmann stated the homeowners are looking for reimbursement from the Town regarding the conversion charge on the property because they purchased the house through foreclosure and the former owners should have hooked up, however, they are complying with what the Town is requiring them to do. He also stated the amount was \$494.52 for the homeowners to be reimbursed for. Supervisor Roelandts made the motion to approve the reimbursement of \$494.52 for the homeowners located at W343N5239 Gietzen Drive. Supervisor Largent seconded the motion. Motion carried by 3 to 1 with Chairman Hultquist opposing.
13. **Chairman Hultquist.** – Nothing to report
14. **Supervisor Reports.**
 - a. **John Koepke.** – Excused/absent
 - b. **Rosie Rutkowski.** – Nothing to report

- c. **John Roelandts**. – Nothing to report
- d. **Terry Largent**. – Nothing to report
- 15. **Attorney Chapman**. – Nothing to report
- 16. **Public Works Superintendent Salzman**. – Nothing to report
- 17. **Chief Wallis**. – Stated the Officer Priesler has left the Town as of December 1st and right now the Town has three positions to fill, which 2 were from previous openings, however, he and Lt. Wraalstad attended an academy in Waukesha and hired two new people that will start January of 2017 and he will need to find one more candidate.
- 18. **Administrator/Planner Herrmann**. – Nothing to report
- 19. **Clerk/Treasurer Opitz** –
 - a. **Consider and Act on operator's licenses for Samantha Siodlarz and Kayla Klink**. – Supervisor Rutkowski made the motion to approve the operator's licenses for Samantha Siodlarz and Kayla Klink. Supervisor Largent seconded the motion. Motion carried by unanimous voice vote.
- 20. **Approve Vouchers and Checks**. – Supervisor Largent made the motion to approve vouchers and checks subject to Administrator/Planner Herrmann's approval. Supervisor Rutkowski seconded the motion. Motion carried by unanimous voice vote.
- 21. **Adjourn**. – Supervisor Roelandts made the motion to adjourn at 6:26 p.m. Supervisor Rutkowski seconded the motion. Motion carried by unanimous voice vote.

Respectfully submitted –
Lori Opitz, WCMC
Clerk/Treasurer