

**TOWN OF OCONOMOWOC BOARD OF SUPERVISORS
SPECIAL TOWN BOARD MEETING Minutes**

February 9th, 2017

Acting Chairman John Roelandts called the meeting to order at 8:30 a.m. Supervisors present included John Koepke, Terry Largent and Rosie Rutkowski. Chairman Robert C. Hultquist was excused. Also in attendance included Attorney Bill Chapman, Public Works Superintendent Sam Salzman, Administrator/Planner Jeffrey Herrmann and Clerk/Treasurer Lori Opitz. For additional attendees see sign-in sheet.

Those present stood to recite the Pledge of Allegiance

Correspondence – None

Approve Minutes from January 16th, 2017. – Supervisor Koepke made the motion to approve the January 16th, 2017 minutes as presented.

Comments from the Floor on Agenda items or any other items. - None

OLD BUSINESS:

1. **Discussion and Possible Action on Proposed Public Works Building.** – After considerable discussion, the Board will meet again at a special meeting on Friday, February 17th, 2017 for possible action on this item.

NEW BUSINESS:

1. **Consider and Act on Certified Survey Map Mike & Sharon Pilgrim, N62 W34185 South Bayview Road for property described as Lot 1, Tweedens Subdivision #2 and part of the NE ¼ of Section 25, T8N R17E, in the Town of Oconomowoc.** – Supervisor Koepke made the motion to approve the certified survey map for Mike & Sharon Pilgrim, N62W34185 South Bayview Road for the property described as Lot 1, Tweedens Subdivision #2 and part of the NE ¼ of Section 25, T8N R17E in the Town. Supervisor Largent seconded the motion. Motion carried by unanimous voice vote.
2. **Consider and Act on Special Event Application for Lake Country Half Marathon on September 2, 2017 to be held at Cross point Community Church.** – Supervisor Rutkowski made the motion to approve the special event application for Lake Country Half Marathon on September 2, 2017 at Cross point Community Church. Supervisor Koepke seconded the motion. Motion carried by unanimous voice vote.
3. **Consider and Act on Ray Stadler Construction change order #1 for the Community Center in the amount of \$552.00.** – Supervisor Koepke made the motion to approve Ray Stadler Construction change order #1 for the Community Center in the amount of \$552.00. Supervisor Largent seconded the motion. Motion carried by unanimous voice vote.

4. **Consider and Act on Ray Stadler Construction Change order #2 for the Community Center in the amount of \$282.00.** – Supervisor Koepke made the motion to approve Ray Stadler Construction change order #2 for the Community Center in the amount of \$282.00. Supervisor Largent seconded the motion. Motion carried by unanimous voice vote.
5. **Consider and Act on application and certificate for payment from Ray Stadler Construction for the Mapleton Community Center Project.** – Administrator/Planner Herrmann stated that he is looking for 1/3 of the payment. Public Works Superintendent Salzman stated that he is doing great work and agrees that payment should be half of the amount billed at this time. Supervisor Rutkowski made the motion to approve half of the amount billed to the Town for payment at this time. Supervisor Koepke seconded the motion. Motion carried by unanimous voice vote.
6. **Consider and Act on Resolution for Road T Right Of Way Reduction.** – Supervisor Koepke made the motion to approve resolution 2017-2 for Road T right of way reduction. Supervisor Largent seconded the motion. Motion carried by unanimous voice vote.
7. **Supervisor Reports**
 - b. **John Roelandts.** – Nothing to report
 - c. **Rosie Rutkowski** – explained briefly about an incident that happened at his house how a stray bullet came through his walls from a fire arm that was shot in the Town illegally – he stated he would like the Town ordinances updated regarding this and maps and signs being posted in the Town regarding what can be shot and where.
 - d. **John Koepke.** – Nothing to report
 - e. **Terry Largent.** – Nothing to report
8. **Attorney Chapman.** – Nothing to report
9. **Public Works Superintendent.** – Spoke briefly regarding Chaffee Road and how bad it is and stated he was going to put that road in the 2017 road program for the board to review at a later date and approve.
10. **Chief Wallis.**
 - a. **Consider and Act on Chief Wallis & Lt. Wraalstad to attend the Attorney General Summit from March 7 through March 9th.** – Supervisor Koepke made the motion to approve Chief Wallis & LT. Wraalstad to attend the Attorney General Summit from March 7 through March 9th. Supervisor Rutkowski seconded the motion. Motion carried by unanimous voice vote.
11. **Administrator/Planner Herrmann.** – Stated the board already approved Underground Verification to do the work on the Highway K Cemetery, but they are looking for full payment before the work is done and stated that he will pay them half the bill. He also stated that there is a recycle event this weekend and stated the highway department will be coming in on Saturday to take all of the old computers and monitors that are in the basement there. Lastly, he stated the property files in the basement are getting big and we are running out of room. He stated he will be getting a quote for them to be scanned in.

12. **Clerk/Treasurer Opitz.** – Nothing to report

13. **Approve Vouchers and Checks.**

Supervisor Largent made the motion to approve vouchers and checks subject to Administrator/Planner Herrmann's approval. Supervisor Koepke seconded the motion. Motion carried by unanimous voice vote.

CLOSED SESSION:

The Board will enter, by roll call vote, into Closed Session pursuant to State Statute 19.85 (1) (e) deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified business, whenever competitive or bargaining reasons require a closed session (Public Works Building).

Supervisor Koepke made the motion at 10:02 a.m. and Supervisor Rutkowski seconded to go into Closed Session. Voice vote was taken: Chairman Hultquist, excused/absent; Supervisor Koepke, aye; Supervisor Roelandts, aye; Supervisor Rutkowski, aye; Supervisor Largent; aye. Motion carried.

Supervisor Koepke made a motion at 10:56 a.m. and Supervisor Largent seconded to exit Closed Session and reconvene into Open Session. Voice vote was taken: Chairman Hultquist, excused/absent; Supervisor Koepke, aye; Supervisor Roelandts, aye; Supervisor Rutkowski, aye and Supervisor Largent, aye. Motion carried unanimously. Closed Session exited at 10:57 a.m.

Reconvene to Open Session immediately following the Closed Session

14. **Adjourn.** – Supervisor Rutkowski made a motion to adjourn at 10:59 a.m. Supervisor Largent seconded the motion. Motion carried by unanimous voice vote.

Respectfully submitted –
Lori L Opitz, WCMC
Clerk/Treasurer