

**TOWN OF OCONOMOWOC BOARD OF SUPERVISORS  
REGULAR TOWN BOARD MEETING MINUTES**

**January 16th, 2017**

Chairperson Robert C. Hultquist called the meeting to order at 6:00 p.m. Supervisors present included John Roelandts, John Koepke, Rosie Rutkowski and Terry Largent. Also in attendance included Attorney Bill Chapman, Police Chief James Wallis, Public Works Superintendent Sam Salzman, Administrator/Planner Jeffrey Herrmann and Deputy Clerk/Treasurer Lynn Grosch. Clerk/Treasurer Lori Opitz was excused. See attached sign in sheet for additional attendees.

Those present stood to recite the Pledge of Allegiance

**Correspondence** – None

**Approve Minutes from December 19<sup>th</sup>, 2016 and January 3<sup>rd</sup>, 2017.** – Supervisor Koepke made the motion to approve the December 19<sup>th</sup>, 2016 and January 3<sup>rd</sup>, 2017 minutes as presented. Supervisor Rutkowski seconded the motion. Motion carried by unanimous voice vote.

**Comments from the Floor on Agenda items or any other items.** –

Barbara Snyder-Babler, W3536280 Brown Street, wanted to know if the Town has received any information regarding Highway P and the new plan for the school.

**NEW BUSINESS:**

1. **Discussion and Possible Action on Proposed DPW building – MSI General.** – Presentation was given by MSI General regarding the proposed DPW building and after considerable discussion; the Board would like this agenda item on the next meeting to be able to talk about it further.
2. **Consider and Act on GPR Proposal with Accurate Underground Verification, LLC for the Town of Oconomowoc Cemetery.** – Administrator/Planner Herrmann went over the different options for the town regarding the Oconomowoc Cemetery. Supervisor Rutkowski made the motion to approve option #1 at a cost of \$2,257.50 for Accurate Underground Verification, LLC for work to be done for the Town Cemetery. Supervisor Koepke seconded the motion. Motion carried by unanimous voice vote.
3. **Consider and Act on 2017 Insurance Proposal from R&R Insurance Services.** – Administrator/Planner Herrmann briefly went over the 2017 insurance proposal from R&R Insurance Services and stated he was disappointed it went up from what was predicted. Supervisor Roelandts made the motion to approve the 2017 Insurance Proposal from R&R Insurance. Supervisor Rutkowski seconded the motion. Motion carried by unanimous voice vote.
4. **Discussion on Proposed Communal Private Septic System for property located at N50 W34548 Road P – Okauchee Development, LLC.** – After discussion by the board, they would like to see this line item on a future agenda when Okauchee Development gathers more information.
5. **Consider and Act on Professional Services Agreement with SEH.** – After discussion by the board, they would like to see this line item on a future agenda.
6. **Consider and Act on the Sale of Right of Way on Wisconsin Ave by the State of Wisconsin to Lakeland Auto.** – After discussion by the board, they would like to see this line item on a future agenda.
7. **Consider and Act on Monument Entrance on Blackhawk Drive.** – After pictures were passed around and discussion by the board, Supervisor Roelandts made a motion to approve the Monument Entrance on Blackhawk Drive. Supervisor Koepke seconded the motion. Motion carried by unanimous voice vote.
8. **Consider and Act on memorial plaque along the bench in front of Pauline's Supper Club in memory of Schubert family.** – After discussion by the board, they would like to see this line item on a future agenda.
9. **Consider and Act on Resolution 2017-1 establishing the 2017 Sewer Service Charges.** – Supervisor Roelandts made the motion to approve Resolution 2017-1 establishing the 2017 Sewer

Service Charges. Supervisor Rutkowski seconded the motion. Motion carried by unanimous voice vote.

10. **Consider and Act on the cost of Lisbon Road.** – Highway Superintendent Salzman explained the work that need to be done on the road at a cost of \$114,584.61. Supervisor Koepke made the motion to approve the work on Lisbon Road at a cost of \$114,584.61. Supervisor Roelandts seconded the motion. Motion carried by unanimous voice vote.
11. **Chairman Hultquist.** – Nothing to report
12. **Supervisor Reports**
  - a. **John Koepke.** – Nothing to report
  - b. **Rosie Rutkowski.** – Nothing to report
  - c. **John Roelandts.** – Nothing to report
  - d. **Terry Largent.** – Nothing to report
13. **Attorney Chapman.** – Nothing to report
14. **Public Works Superintendent Salzman.** – He discussed briefly on how bad Chaffee Road is and would like to this item to be on the next agenda for further discussion.
15. **Chief Wallis.** – Stated that all three new officers have now started with the Town
16. **Administrator/Planner Herrmann**
  - a. **Update on Community Center Remodeling Project.** – Stated he would like to discuss this further on a future agenda
  - b. **Discussion on Borrowing for DPW Building and Utility District.** – Stated he would like to discuss this further at a special board meeting
  - c. **Discussion on Possible Tour with Town Plan Commission of Serenity Farm and Trinity Barn.** – Stated he would like the Board and Plan Commission members to take a tour of the facility in the Spring
17. **Clerk/Treasurer Opitz –**
  - a. **Consider and Act on new operator licenses for Andy Grunwald and Vicki Sidabras.** – Supervisor Koepke made the motion to approve the new operator licenses for Andy Grunwald and Vicki Sidbras. Supervisor Largent seconded the motion. Motion carried by unanimous voice vote.
18. **Approve Vouchers and Checks.** – Supervisor Largent made the motion to approve vouchers and checks subject to Administrator/Planner Herrmann's approval. Supervisor Roelandts seconded the motion. Motion carried by unanimous voice vote.
19. **Adjourn.** – Supervisor Roelandts made the motion to adjourn at 7:24 p.m. Supervisor Rutkowski seconded the motion. Motion carried by unanimous voice vote.

Respectfully submitted –  
Lori Opitz, WCMC  
Clerk/Treasurer