

**TOWN OF OCONOMOWOC BOARD OF SUPERVISORS
REGULAR TOWN BOARD MEETING MINUTES**

March 6th, 2017

Chairperson Robert C. Hultquist called the meeting to order at 6:00 p.m. Supervisors present included John Roelandts, John Koepke, Rosie Rutkowski and Terry Largent. Also in attendance included Attorney Bill Chapman, Police Chief James Wallis, Public Works Superintendent Sam Salzman, Administrator/Planner Jeffrey Herrmann and Clerk/Treasurer Lori Opitz. See attached sign in sheet for additional attendees.

Those present stood to recite the Pledge of Allegiance

Correspondence – None

Approve Minutes from February 22, 2017. – Supervisor Roelandts made the motion to approve the February 22, 2017 minutes as presented. Supervisor Largent seconded the motion. Motion carried by unanimous voice vote.

Comments from the Floor on Agenda items or any other items. - None

OLD BUSINESS:

1. **Consider and Act on request for plaque placement on street sidewalk bench in Okauchee in memory of Nona and Harold Schubert.** – The Schubert family was present to explain they would like to put a plaque on the bench in front of Pauline's in memory of their late parents Nona and Harold Schubert who have been long time residents in the area and would like to put it on the bench in front of Pauline's. The Board stated they would like to research this a little more and would like this line item on a future agenda.
2. **Discussion and possible action on sewer agreement for Timothy Zignego for the property located at N50W34548 Road P.** – Administrator/Planner Herrmann stated he does not want the Board to approve the agreement, but can agree to the conceptual plan, but the Board would need to see a plan before completely approving and the development needs to be done before the Town would sign. Supervisor Koepke stated the verbiage in the contract needs to be revised and cleaned up. Administrator Planner/Herrmann stated that Attorney Chapman has reviewed it and had found some changes on it that will be made that are currently not on the copy the Board has. The Town Board stated at this time they have no objection to the concept.

NEW BUSINESS:

1. **Consider and Act on promotion from part-time status to full-time status for police officer's Spencer Kranz, Jake Bolyard and Joey Jorgenson.** – Chief Wallis stated the Town is getting some really good police officers and he feels they are the cream of the crop and the Town is lucky to have them. Supervisor Roelandts made the motion to promote Spencer Kranz, Jake Bolyard and Joey Jorgenson from part-time status to full-time status with the Town of Oconomowoc. Supervisor Largent seconded the motion. Motion carried by unanimous voice vote.
2. **Consider and Act on S.E.H (Short Elliott Hendrickson) 2017 Billing Compensation Schedule for services.** – Supervisor Koepke made the motion to approve S.E.H. 2017 Billing Compensation Schedule for services. Supervisor Roelandts seconded the motion. Motion carried by unanimous voice vote.
3. **Consider and Act on Resolution establishing the Town of Oconomowoc 2017 Fee Schedule.** – Clerk/Treasurer Opitz proposed the following changes to the fee schedule: Hourly rate for research Clerk's office to \$25.00; Operator Licenses to \$35.00; Renewal Operator licenses to \$25.00; NSF Checks to \$35.00; Publication fee to \$30.00 and Mulch/Wood Chip to \$55.00. She also asked the Board if they would like to see or if the Community Center Fees be raised; Supervisor Roelandts stated he would like to see it go up because of the renovations that are being done to the center, however, he felt some research should be done regarding possibly separating the costs for just renting the pavilion and just renting the school house as well as the ability to rent them both at the same time. Supervisor

Roelandts made the motion to approve the 2017 Fee Schedule changes as presented but asked the discussion of the Community Center fees should return at a later date for discussion and possible action. Supervisor Largent seconded the motion. Motion carried by unanimous voice vote.

4. **Consider and Act Special Event Application for Trogfest to be held Saturday, June 24th, 2017 at Okauchee Lions Park.** – Supervisor Rutkowski made the motion to approve the special event application for Trogfest to be held on Saturday, June 24th, 2017 at Okauchee Lions Park. Supervisor Koepke seconded the motion. Motion carried by unanimous voice vote.
5. **Consider and Act on WE Energies to run electrical service to yard waste recycling center building at a cost of \$3,291.10.** – Highway Superintendent Salzman stated currently there is no electrical service at the location to even have a light let alone a radio. Supervisor Roelandts made the motion to approve WE Energies to run electrical services to the yard waste recycling center building at a cost not to exceed \$3,291.10 but ask Highway Superintendent Salzman to research if he could get the cost lower. Supervisor Largent seconded the motion. Motion carried by unanimous voice vote.
6. **Chairman Hultquist.** – Stated that Mike Moore called him from Moore Design and stated he was poorly treated in regards to his presentation his company gave regarding the DPW building.
7. **Supervisor Reports.**
 - a. **John Koepke.** – Stated he was recently at an event that Chief Wallis spoke at and stated Chief Wallis did a great job.
 - b. **Rosie Rutkowski.** – Stated a neighbor was concerned in regards to another neighbor having 4 dogs and the possibility of those dogs not being licensed; Chief Wallis stated the neighbor should contact the Clerk's office
 - c. **John Roelandts.** – Nothing to report
 - d. **Terry Largent.** – Nothing to report
8. **Attorney Chapman.** – Nothing to report
9. **Public Works Superintendent Salzman.** – Nothing to report
10. **Chief Wallis.** – Nothing to report
11. **Administrator/Planner Herrmann.** – Nothing to report
12. **Clerk/Treasurer Opitz –**
 - a. **Consider and Act on new operator licenses for Nicole DeVries, Samantha Parent and Taylor Boblin.** – Clerk/Treasurer Opitz stated that all of the licenses have been approved by Chief Wallis. Supervisor Koepke made the motion to approve the new operator licenses for Nicole DeVries, Samantha Parent and Taylor Boblin. Supervisor Rutkowski seconded the motion. Motion carried by unanimous voice vote.
13. **Approve Vouchers and Checks.** – Supervisor Largent made the motion to approve vouchers and checks subject to Administrator/Planner Herrmann's approval. Supervisor Rutkowski seconded the motion. Motion carried by unanimous voice vote.
14. **Adjourn.** – Supervisor Roelandts made the motion to adjourn at 6:23 p.m. Supervisor Largent seconded the motion. Motion carried by unanimous voice vote.

Respectfully submitted –
Lori Opitz, WCMC
Clerk/Treasurer