

**TOWN OF OCONOMOWOC BOARD OF SUPERVISORS
REGULAR TOWN BOARD MEETING MINUTES**

March 20th, 2017

Chairperson Robert C. Hultquist called the meeting to order at 6:00 p.m. Supervisors present included John Koepke, Rosie Rutkowski and Terry Largent. John Roelandts had an excused absence. Also in attendance included Attorney Bill Chapman, Police Chief James Wallis, Public Works Superintendent Sam Salzman, Administrator/Planner Jeffrey Herrmann and Deputy Clerk/Treasurer Lynn Grosch. See attached sign in sheet for additional attendees.

Those present stood to recite the Pledge of Allegiance

Correspondence – None

Approve Minutes from both March 6, 2017 Meetings. – Supervisor Rutkowski made the motion to approve both sets of the March 6, 2017 minutes as presented. Supervisor Koepke seconded the motion. Motion carried by unanimous voice vote.

Comments from the Floor on Agenda items or any other items. - None

OLD BUSINESS:

1. **Consider and Act on request for plaque placement on street sidewalk bench in Okauchee in memory of Nona and Harold Schubert.** – Chairman Hultquist recommended that Administrator/Planner Herrmann write a letter to the family of Nona and Harold Schubert stating that the Town Board has no objection to them buying a bench and putting a plaque on it and that the Town would install it for them.

CONSENT AGENDA (Items listed under the Consent Agenda are considered in one motion unless a Town Board member requests that an item be removed from the consent agenda)

1. **Consider and Act on Special Event Application for 4th Annual Antique & Classic Boat & Motor Swap Meet Show on Saturday, May 13th from 8:00 a.m. to 3:00 p.m. at the Okauchee Lions Park.**
2. **Consider and Act on Special Event Application for Lake Country Half Marathon & 5K for DuTri Run on Saturday, September 2nd, from 7:00 a.m. to 11:00 a.m. at CrossPoint Community Church.**
3. **Consider and Act on Firework permit for Dennis Johnson to use fireworks for a pyrotechnic display at N65W34608 Whittaker4 Road on Monday, July 3rd, 2017 at approximately 9:00 p.m.**

Supervisor Koepke made a motion to approve all items under the Consent Agenda. Supervisor Largent seconded the motion. Motion carried by unanimous voice vote.

NEW BUSINESS:

1. **Consider and Act ordinance 2017-1; An Ordinance to Amend §12-1 of the General Code of Ordinances of the Town of Oconomowoc Relating to the Municipal Court.** – This agenda item was postponed until the Town Board Meeting to be held on April 17, 2017 as there is still work to be done on the Ordinance.
2. **Consider and Act on Successor Agreement for the Operation fo the Lake Country Municipal Court a/ka/ Municipal Court of Western Waukesha County.** – This agenda item was postponed until the Town Board Meeting to be held on April 17, 2017 as there is still work to be done on the Agreement.
3. **Consider and Act on Change Order #4 with Ray Stadler Construction Co. in the amount of \$113.83 for the work being done on the Mapleton Community Center.** – It was noted that the total amount of the Change Order was different on two different places on the Change Order submitted by Ray Stadler Construction Co. It was determined that the amount of the Change Order should be \$133.63 not \$133.83. Supervisor Largent made a motion to accept the Change Order #4 with Ray

Stadler Construction Co. in the amount of \$113.63 for the work being done at the Mapleton Community Center. Supervisor Koepke seconded the motion. Motion carried by unanimous voice vote.

4. **Consider and Act on Certified Survey Map for Leroy and Hazel Runt Revocable Trust, 6921 Orchard Avenue, Apt. 206, West Allis, Wisconsin 53214 for property described as part of the NE ¼ and the SE ¼ of Section 11, T8N, R17E, Town of Oconomowoc. The property is located on the west side of Norwegian Road and south of C.T.H. CW. (Tax Key No. OCOT 0476.996 & OCOT 0473.989).** – Administrator/Planner Herrmann stated that the Town Plan Commission acted on this at their last meeting. He stated that the Runts want to create a 3 acre parcel and preserve the rest of the almost 60 acres in Farmland Preservation. They want to rezone the 3 acres as R-1 so they can build a house. Supervisor Koepke made a motion to approve the changes to the Certified Survey Map for Leroy and Hazel Runt Revocable Trust as presented. Supervisor Rutkowski seconded the motion. Motion carried unanimously.
5. **Consider and Act on 25 foot wide ROW on Bayview Road for the properties in the North Shore View Subdivision.** – Administrator/Planner Herrmann stated that some of Bayview Road already had the road right of way reduced to 25 feet. There are approximately four lots on the private section of Bayview Road that would like the road right of way to be reduced to 25 feet. He further stated that this item will have to be brought back in front of the Town Board in the form of a resolution. This item will be put on the agenda for the next Town Board Meeting.
6. **Consider and Act on Zoning Amendment request (File No. CZ-1845) of Adam and Karrie Knaack, 1351 Colonial Dr., Watertown, WI 53098, to amend the District Zoning Map of the Waukesha County Zoning Code from the FLP Farmland Preservation District to the R-1 Residential District to allow the petitioner to create a three acre parcel for a future home site on property owned by the Leroy T. and Hazel M. Runt Revocable Trust, located in the E ½ of Section 11, T8N, R17E, Town of Oconomowoc. The property is located on the west side of Norwegian Road and south of C.T.H. “CW”. (Tax Key No. OCOT 0476.996).** – Administrator/Planner Herrmann stated this was a request to amend the District Zoning Map to allow for a three acre parcel to be rezoned from FLP Farmland Preservation District to R-1 Residential District. Supervisor Largent made a motion to approve amending the District Zoning Map to allow for a three acre parcel to be rezoned from FLP Farmland Preservation District to R-1 Residential District. Supervisor Rutkowski seconded the motion. Motion carried by unanimous voice vote.
7. **Consider and Act on 2017 Road Program** – Public Works Superintendent Salzman presented a copy of the proposed 2017 Road Program which showed 3 estimates for the work to be done. He stated he is close to putting the project out for bids and needed the Town Board’s decision on which estimate to use. After discussion, Supervisor Rutkowski made a motion to approve the 2017 Road Program going with option #2 for the Reddelien/Chaffee Road project. Supervisor Largent seconded the motion. Motion carried by unanimous voice vote.
8. **Chairman Hultquist** – Nothing to report
9. **Supervisor Reports**
 - a. **John Koepke**- Nothing to report
 - b. **Rosie Rutkowski**- Nothing to report
 - c. **John Roelandts** – Excused Absence
 - d. **Terry Largent** – Nothing to report
10. **Attorney Chapman** – Nothing to report
11. **Public Works Superintendent Salzman** – Nothing to report
12. **Chief Wallis**- Nothing to report
13. **Administrator/Planner Herrmann** – Stated that the Mapleton Community Center bathrooms are done. He stated that Sam and his crew have done an awesome job with the handicap ramp. He recommended that the Supervisors go take a look at it.
14. **Clerk/Treasurer Opitz** –
 - a. **Consider and Act on new operator licenses for Ashley Bentrup, Tim Kowalski and Albert Quast**- Supervisor Koepke made a motion to approve the new operator licenses for Ashley Bentrup, Tim Kowalski and Albert Quast. Supervisor Largent seconded the motion. Motion carried by unanimous voice vote.

- 15. Approve Vouchers and Checks** – Supervisor Largent made a motion to approve vouchers and checks subject to Administrator/Planner Herrmann’s approval. Supervisor Rutkowski seconded the motion. Motion carried by unanimous voice vote.
- 16. Adjourn** – Supervisor Koepke made a motion to adjourn. Supervisor Rutkowski seconded the motion. Motion carried by unanimous voice vote. Meeting adjourned at 6:20 p.m.

Respectfully submitted –
Lynn Grosch
Deputy Clerk/Treasurer