

**TOWN OF OCONOMOWOC BOARD OF SUPERVISORS
REGULAR TOWN BOARD MEETING MINUTES**

April 18th, 2017

Acting Chairman John Roelandts called the meeting to order at 5:30 p.m. Supervisors present included John Koepke and Terry Largent. Chairman Robert C. Hultquist, Supervisor Rosie Rutkowski and Administrator/Planner Jeffrey Herrmann were excused. Also in attendance included Attorney Bill Chapman, Public Works Superintendent Sam Salzman, Police Chief James Wallis and Clerk/Treasurer Lori Opitz. For additional attendees see sign-in sheet.

Those present stood to recite the Pledge of Allegiance

Correspondence – None

Approve Minutes from March 20th, 2017 meeting. – Supervisor Koepke made the motion to approve the March 20th, 2017 minutes as presented. Supervisor Largent seconded the motion. Motion carried by unanimous voice vote.

Comments from the Floor on Agenda items or any other items.

Joe, the owner from Hideaway Bar Grill spoke that he would like to see his special event application for the Swimsuit contest be taken off the agenda tonight for approval because he would like to sit down and talk with Administrator/Planner Herrmann and Police Chief Wallis to possibly hold a Breast Cancer Awareness event for that same weekend, but is looking for it to be the whole weekend.

OLD BUSINESS: - The Board went to line item #2 at 5:32 p.m. to start the Old Business section:

1. **Consider and Act on Successor Agreement for the Operation for the Lake Country Municipal Court a/k/a Municipal Court of Western Waukesha County.** – Attorney Chapman explained to the Board the purpose of the Successor Agreement for the Operation for the Lake Country Municipal Court. Supervisor Largent made a motion at 5:39 p.m. to approve the Successor Agreement for the Operation for the Lake Country Municipal Court a/k/a Municipal Court of Western Waukesha County. Supervisor Koepke seconded the motion. Motion carried by unanimous voice vote.
2. **Consider and Act ordinance 2017-1; An Ordinance to Amend §12-1 of the General Code of Ordinances of the Town of Oconomowoc Relating to the Municipal Court.** – Attorney Chapman explained to the Board the purpose of the Ordinance and the importance of the approval. Supervisor Koepke made a motion at 5:36 p.m. to approve Ordinance 2017-1; An Ordinance to Amend §12-1 of the General Code of Ordinances of the Town of Oconomowoc relating to the Municipal Court. Supervisor Largent seconded the motion. Motion carried by unanimous voice vote.
3. **Consider and Act on a Resolution for a 25 foot wide ROW on Bayview road for the properties in the North Shore View Subdivision.** – Attorney Chapman stated that he would like the Board to approve this and he will design a resolution for the Clerk and the Chairman to sign at a later date. Supervisor Koepke asked Highway Superintendent Salzman if he would be alright with this reduction, which he stated he would be. Supervisor Koepke made the motion to approve the resolution for 25 foot wide ROW on Bayview road for the properties in the North Shore View Subdivision. Supervisor Largent seconded the motion. Motion carried by unanimous voice vote.

CONSENT AGENDA (Items listed under the Consent Agenda are considered in one motion unless a Town Board member requests that an item be removed from the consent agenda)

1. **Consider and Act on Special Event Application for Hideaway Bar and Grill, N55W34657 Road E, to hold their Annual Luau on Saturday, May 27th, 2017 from 1:00 p.m. to 10:00 p.m.**
2. **Consider and Act on Special Event Application for Hideaway Bar and Grill, N55W34657 Road E, to hold their Anniversary party on Saturday, July 15th, 2017 from 1:00 p.m. to 10:00 p.m.**
3. **Consider and Act on Special Event Application for Hideaway Bar and Grill, N55W34657 Road E, to hold their Annual Swimsuit Contest on Sunday, August 20th, 2017 from 1:00 p.m. to 10:00 p.m.**
4. **Consider and Act on Special Event Application for Hideaway Bar and Grill, N55W34657 Road E, to hold their Annual Customer Appreciation Party on Saturday, September 23, 2017 from 1:00 p.m. to 10:00 p.m.**
5. **Consider and Act on Special Event Application for Okauchee Fire Department Street Dance on August 19th, 2017 from 1:00 p.m. to 11:00 p.m.**

Acting Chairman asked the Board to approve the consent agenda, but do not include one of the special event applications for Hideaway, which would be #3 on the agenda per the request of the owner of Hideaway Bar and Grill. Supervisor Koepke made the motion to approve #1, #2, #4, and #5 of the consent agenda. Supervisor Largent seconded the motion. Motion carried by unanimous voice vote.

NEW BUSINESS:

1. **Consider and Act on final payment to Ray Stadler Construction Co. in the amount of \$23,382.90 for the Mapleton Community Center Project.** – Highway Superintendent Sam Salzman stated that the amount is a little higher than what is the agenda because there was a recent change order that was not added in the total, but the new amount would still be way under the budget and the work is actually done; he asked the Board to approve the amount of \$23,500.34 for the completed project.

Supervisor Koepke made the motion to approve the final payment to Ray Stadler Construction in the amount of \$23,500.34 for the Mapleton Community Center project. Supervisor Largent seconded the motion. Motion carried by unanimous voice vote.

2. **Consider and Act on the new colors for the roof and siding for the current yellow metal building in the Town parking lot.** – Highway Superintendent Salzman brought in color samples for the Board to review and choose for the building; after considerable discussion the Board agreed with the colors of Brown and Tan, but thought it would be best if Highway Superintendent Salzman and Police Chief Wallis go over the colors in depth the next day when it was light out to get a better feel of what colors would look the best. Supervisor Koepke made the motion to have Highway Superintendent Salzman and Police Chief Wallis pick out the best colors that would suit the building. Supervisor Largent seconded the motion. Motion carried by unanimous voice vote.
3. **Consider and Act on the performance bonds for the new D.P.W. building.** – Acting Chairman Roelandts let the owner of MSI, Dirk Debbink, who is constructing the new D.P.W. Building give an explanation regarding the performance bonds. Mr. Debbink explained that MSI would be taking the risk and not the Town in regards to waiving the performance bonds; by waiving the performance bonds, it allows smaller companies to bid on the project without having to worry about the performance bonds, but at the same time it still would not put any risk on the Town it would be MSI taking the risk. Supervisor Koepke made the motion to waive the bids and the performance bonds regarding the new D.P.W. building. Supervisor Largent seconded the motion. Motion carried by unanimous voice vote.
4. **Consider and Act on a possible meeting with the residents of Elm Avenue relating to possible future road construction.** – Highway Superintendent Salzman stated that Elm Avenue is one of the roads that will be worked on in 2017, but that road faces a few challenges regarding where people are going to park once the construction starts, mailbox issues and other issues that come with the road because of the area/road being smaller than other roads in the Town. He stated that he would like to hold an informational meeting with the residents that live on the road to go over the construction of the road and what will be expected once the construction starts. After considerable discussion, the Board agreed that a meeting should take place with the residents but asked Highway Superintendent Salzman to meet with Town's Engineer to go over everything and bring a plan and outline of what the meeting would entail to the next meeting so the Board could review and then set up a date and time to hold this meeting for the residents on Elm Avenue.
5. **Consider and Act the proposal from JKS Excavating to do work at the Ewald Field Soccer Park.** – Highway Superintendent Salzman stated the proposal came in just a little over \$11,000.00 to do the project and the Board had approved \$30,000 during the budget last year to complete this project and the Town budgeted high because no one knew what the project cost would come in at. After considerable discussion the Board decided to table this line item until the next meeting because they felt there was a contract out there that was sign by the Town and other surrounding home owners of the area of the field that when it came time to do this project that the Town would not be just responsible for the cost but certain homeowners would have to help absorb the cost too because the project would benefit there property as well; The Board agreed, although the proposal came in less than what was budgeted by the Town, the Board felt better if this contract would be found before they approved this item and the cost for the Town.
6. **Chairman Hultquist.** - Excused
7. **Supervisor Reports**
 - a. **John Koepke.** – Nothing to report
 - b. **Rosie Rutkowski.** - Excused
 - c. **John Roelandts.** – Nothing to report
 - d. **Terry Largent.** – Nothing to report
8. **Attorney Chapman.** – Nothing to report
9. **Public Works Superintendent Salzman.** – Nothing to report
10. **Chief Wallis**
 - a. **Consider and Act on Chief Wallis to attend the Wis. FBINA Annual Retrainer at The Point Resort in Minocqua.** – Supervisor Koepke made the motion to approve Chief Wallis to attend the Wis. FBINA Annual Retrainer at the Point Resort in Minocqua. Supervisor Largent seconded the motion. Motion carried by unanimous voice vote.
11. **Administrator/Planner Herrmann.** - Excused
12. **Clerk/Treasurer Opitz –**
 - a. **Consider and Act on new operator licenses for Kathleen Danish and Skyler Powers.** – Clerk/Treasurer Opitz stated that both licenses have been approved by Police Chief Wallis. Supervisor Koepke made the motion to approve the new operator's licenses for Kathleen Danish and Skyler Powers. Supervisor Largent seconded the motion. Motion carried by unanimous voice vote.
13. **Approve Vouchers and Checks.** – Supervisor Largent made the motion to approve vouchers and checks subject to Administrator/Planner Herrmann's approval. Supervisor Koepke seconded the motion. Motion carried by unanimous voice vote.
14. **Adjourn.** – Supervisor Koepke made the motion to adjourn at 6:24 p.m. Supervisor Largent seconded the motion. Motion carried by unanimous voice vote.

Respectfully submitted –
Lori Opitz, WCMC
Clerk/Treasurer