

**TOWN OF OCONOMOWOC BOARD OF SUPERVISORS
REGULAR TOWN BOARD MEETING MINUTES**

May 1st, 2017

Chairman Robert C Hultquist called the meeting to order at 6:00 p.m. Supervisor present included John Koepke, John Roelandts, Rosie Rutkowski and Terry Largent. Also in attendance included Attorney Bill Chapman, Public Works Superintendent Sam Salzman, Police Chief James Wallis, Administrator/Planner Jeffrey Herrmann and Clerk/Treasurer Lori Opitz. For additional attendees see sign-in sheet.

Those present stood to recite the Pledge of Allegiance

Correspondence – None

Approve Minutes from April 18th, 2017 meeting. – Supervisor Roelandts made the motion to approve the April 18th, 2017 minutes as presented. Supervisor Largent seconded the motion. Motion carried by unanimous voice vote.

Comments from the Floor on Agenda items or any other items. - None

OLD BUSINESS:

1. **Consider and Act on a meeting with the residents of Elm Avenue relating to future road construction.** – Mark Mickelson and Highway Superintendent Salzman explained the situation on the road and the work that needed to be done and the importance of getting the residents involved with the project so they have an understanding of what to expect. Supervisor Roelandts made the motion to approve Mark Mickelson and Highway Superintendent Salzman to set up a day and time to hold this informational meeting for the residents on Elm Avenue. Supervisor Rutkowski seconded the motion. Motion carried by unanimous voice vote.
2. **Consider and Act on the proposal from JKS Excavating to do the work at the Ewald Field Soccer Park.** – Supervisor Roelandts made the motion to approve the proposal from JKS Excavating to do the work at the Ewald Field Soccer Park. Supervisor Koepke seconded the motion. Motion carried by unanimous voice vote.

CONSENT AGENDA (Items listed under the Consent Agenda are considered in one motion unless a Town Board member requests that an item be removed from the consent agenda)

1. **Consider and Act on Special Event Application for Pack-O-Ratz to hold their 1st Annual Car Show on Saturday, September 30, 2017 from 10:00 a.m. to 11:00 p.m. at the Okauchee Lions Park.**
2. **Consider and Act on Special Event Application & Temporary Class B license for Okauchee Lions Days Feast & Festival to be held June 9th through June 11, 2017 at the Okauchee Lions Park.**
3. **Consider and Act on Special Event Application & Temporary Class B license for Lake Country Oktoberfest to be held September 8th through September 10th, 2017 at the Okauchee Lions Park**

Supervisor Rutkowski made the motion to approve the consent agenda as presented. Supervisor Koepke seconded the motion. Motion carried by unanimous voice vote.

NEW BUSINESS:

1. **Consider and Act on the request of Sand Beach Road right-of-way be reduced to the platted width.** – Administrator/Planner Herrmann stated the road right-of-way would be reduced to 50 feet. Supervisor Kopeke asked Highway Superintendent Salzman if this would be acceptable; and he stated it would work. Supervisor Koepke made the motion to approve resolution 2017-5 for the request of Sand Beach Road right-of-way be reduced to the platted width of 50 feet. Supervisor Rutkowski seconded the motion. Motion carried by unanimous voice vote.
2. **Consider and Act on the declaration of restrictions for Westshore Subdivision.** – Administrator/Planner Herrmann explained what Westshore subdivision was doing and it meets the Town Ordinances. Supervisor Roelandts made the motion to approve the declaration of restrictions for Westshore Subdivision. Supervisor Koepke seconded the motion. Motion carried by unanimous voice vote.
3. **Consider and Act on the Post Warranty Equipment and Software License, Maintenance and Support coverage for the election equipment.** – Clerk/Treasurer Opitz explained the term of the contract is up that came with the machines when they were purchased and stated it is important to continue with the coverage. She also stated the options are a two year at \$1335.00 or a four year at \$2670.00. Chairman Hultquist stated he would like to see the two year term because of the county tending to change machines and did not want the Town to go with a four year in case the machines get switched. Supervisor Roelandts made the motion to approve the 2 (two) year post warrant equipment and software licenses, maintenance and support coverage for the election

equipment at a cost of \$1335.00. Supervisor Largent seconded the motion. Motion carried by unanimous voice vote.

4. **Consider and Act on Certified Survey Map for Jonathon & Kelly Thiel, N61 W28855 Parkside Place, Hartland, Wisconsin for property described as parts of Lots 17 and 18, Block 2, Kutschenreuter's Hillside Park Subdivision and all of Lots 4 and 5 and part of Lot 6, Tweeden's Subdivision No. 2 and unplatted lands all being part of the SE ¼ and NE ¼ of the NE ¼ of Section 25, T8N, R17E, in the Town of Oconomowoc, Waukesha County, Wisconsin and located at N62 W34141 Bayview Road (Tax Key No. OCOT 0529.032, OCOT 0529.056, OCOT 0529.057, OCOT 0529.059).** – Supervisor Koepke made the motion to approve the certified survey map for Jonathon & Kelly Thiel, N61W28855 Parkside Place for the property described as parts of Lots 17 & 18, Block 2, Kutschenreuter's Hillside Park Subdivision, specifically located at N62W34141 Bayview Road. Supervisor Largent seconded the motion. Motion carried by unanimous voice vote.
5. **Consider and Act on Delta Dental renewal plan.** – After considerable discussion the Board decided to table this item until the next agenda and asked Administrator/Planner Herrmann to research other carriers out there.
6. **Consider and Act on the following 1, 2 or 3 year Appointment/Confirmations:**
 - a. **Robert Peregrine Plan Commission Chairman**
 - b. **James Navin Plan Commissioner/Secretary**
 - c. **Richard Garvey Plan Commissioner**
 - d. **Linda Bergman Plan Commissioner**
 - e. **James Roche Plan Commissioner**

Chairman Robert Hultquist stated he would like to appoint all the plan commission members to a three year term, but Commissioner Largent to a one year because of him actively being a Town Board member. Supervisor Koepke made the motion to approve Chairman Robert Hultquist appointments for Robert Peregrine, James Navin, Richard Garvey, Linda Bergman and James Roche for three years and Terry Largent for one year. Supervisor Rutkowski seconded the motion. Motion carried by unanimous voice vote.

7. **Chairman Hultquist.** – Nothing to report
8. **Supervisor Reports**
 - a. **John Koepke.** – Nothing to report
 - b. **Rosie Rutkowski.** – Nothing to report
 - c. **John Roelandts.** – Nothing to report
 - d. **Terry Largent.** – Nothing to report
9. **Attorney Chapman.** – Nothing to report
10. **Public Works Superintendent Salzman.** – Nothing to report
11. **Chief Wallis.** – Nothing to report
12. **Administrator/Planner Herrmann.** – stated he would like to set up a meeting to go over the Town finances and is currently working on the Town cemetery and getting this situated with that.
13. **Clerk/Treasurer Opitz –**
 - a. **Consider and Act on new operator licenses for Laurie Moran, Elizabeth Michaels & Martin Fenton**
– Clerk/Treasurer Opitz stated that Chief Wallis has approved all of the licenses. Supervisor Roelandts made the motion to approve the new operator licenses for Laurie Moran, Elizabeth Michaels and Martin Fenton. Supervisor Rutkowski seconded the motion. Motion carried by unanimous voice vote.
14. **Approve Vouchers and Checks.** – Supervisor Largent made the motion to approve vouchers and checks subject to Administrator/Planner Herrmann's approval. Supervisor Rutkowski seconded the motion. Motion carried by unanimous voice vote.
15. **Adjourn.** – Supervisor Roelandts made a motion to adjourn at 6:27 p.m. Supervisor Rutkowski seconded the motion. Motion carried by unanimous voice vote.

Respectfully submitted –
Lori Opitz, WCMC
Clerk/Treasurer