

TOWN OF OCONOMOWOC BOARD OF SUPERVISORS  
REGULAR TOWN BOARD MEETING MINUTES

August 7<sup>th</sup>, 2017

Chairman Robert C Hultquist called the meeting to order at 6:00 p.m. Supervisors present included John Roelandts, John Koepke, Rosie Rutkowski and Terry Largent. Highway Superintendent Sam Salzman and Administrator/Planner Jeffrey Herrmann were excused. Also in attendance were Attorney Bill Chapman, Police Chief James Wallis and Clerk/Treasurer Lori Opitz. For additional attendees please see the sign in sheet.

Those present stood to recite the Pledge of Allegiance

**Correspondence** – None

**Approve Minutes from July 17<sup>th</sup> regular meeting.** – Supervisor Roelandts made the motion to approve the July 17<sup>th</sup>, 2017 regular meeting minutes as presented. Supervisor Largent seconded it. Motion carried by unanimous voice vote.

**Comments from the Floor on Agenda items or any other items.** –

Robert Grogan, N60W39358 Mary Lane was inquiring about the agenda item regarding the Town's lot on Mary Lane; Chairman Hultquist informed him the line item was being removed from the agenda until Administrator/Planner Herrmann was present to be able to consult with him regarding the lot.

The Fire Chief from Western Lake Fire was present to give the Board an over view of the activities in the Town for 2017

Karen Keller, W360N9371 Brown Street, was inquiring how one could obtain information to see if a permit was pulled for projects on properties in the area.

**OLD BUSINESS:**

1. **Consider and Act on the lighting for the round-a-bout.** – The Board removed this line item from the agenda and it will be placed on the next Town Board meeting agenda
2. **Consider and Act on Town's Lot on Mary Lane.** – The Board removed this line item from the agenda and it will be placed on the next Town Board Meeting agenda.

**NEW BUSINESS:**

1. **Consider and Act on 3-year Contract agreement with Grota Appraisals.** – After considerable discussion by the Board, the Board asked Clerk/Treasurer Opitz to contact Grota and have Mike Grota come to a meeting to explain and discuss the contract; this line item will be placed on the next agenda.
2. **Consider and Act on St. Matthew's request to use the Town Hall as a safe evacuation location in the event of an emergency.** – After considerable discussion, the Board asked Chief Wallis to set up a meeting with a representative from St. Matthew's to go over exactly what they would like to see take place and Chief Wallis should notify Clerk/Treasurer Opitz when he is ready to have this line item placed back on the agenda for discussion and the Board also stated they would like to see a representative from St. Matthew's here at that time when the discussion/decision is made.
3. **Consider and Act on Class B Retail Liquor License for Ridge Road Events, LLC, D/B/A Mapleton Barn; W359N9370 Brown Street – Sasha Darby, Agent from the period of August 7, 2017 to June 30, 2018.** – Supervisor Roelandts made the motion to approve the Class B Retail Liquor License for Ridge Road Events, LLC, D/B/A Mapleton Barn at W359N9370 Brown Street; Sasha Darby, Agent from the period of August 7, 2017 to June 30, 2018. Supervisor Rutkowski seconded the motion. Motion carried by unanimous voice vote.
4. **Consider and Act on salary increases for the Blackhawk Sanitary District commissioners.** – After considerable discussion, the Board would like Clerk/Treasurer Opitz to contact the Blackhawk Sanitary District and have them provide a little bit better explanation than the paragraph that was provided because it left too many unanswered questions. This line item will be placed on the next agenda.
5. **Consider and Act on pay request #3 to MSI in the amount of \$99,153.40 for the new DPW building.** – Chairman Hultquist stated that Highway Superintendent Salzman did review the pay request and is satisfied with the amount. Supervisor Koepke made the motion to approve the pay request, request #3, to MSI in the amount of \$99,153.40 for the new DPW Building. Supervisor Rutkowski seconded the motion. Motion carried by unanimous voice vote.
6. **Consider and Act on Doug Grant's request to forgive late fees on his sewer bill in the amount of \$48.81.** – Chairman Hultquist stated when ownership transferred to the current owner, the Title Company forgot to cut the check to clear the balance out for the previous owner and since there was a big balance, it continued to collect

late fees. The new owner was told to try to get the balance from the previous owner, but the new owner feels that is a lot easier said than done. Supervisor Roelandts made the motion to approve Doug Grant's request to forgive late fees on his sewer bill in the amount of \$48.81. Supervisor Koepke seconded the motion. Motion carried by unanimous voice vote.

7. **Chairman Hultquist.** – Nothing to report
8. **Supervisor Reports.**
  - a. **John Koepke.** – Nothing to report
  - b. **Rosie Rutkowski.** – Stated she rented out the Community Center for a family reunion and said they had a great time and the facility is beautiful
  - c. **John Roelandts.** – Stated he was at an outing while there were storms going on and Western Lakes did an awesome job at responding and wanted to acknowledge the good work they did.
  - d. **Terry Largent.** – Nothing to report
9. **Attorney Chapman.** – Nothing to report
10. **Public Works Superintendent Salzman.** - Excused
11. **Chief Wallis.** – Reported that the annual tie-up on Okauchee Lake went well and smoothly and he had everyone working that day and there was only one incident with an intoxicated operator.
12. **Administrator/Planner Herrmann.** - Excused
13. **Clerk/Treasurer Opitz** –
  - a. **Consider and Act on New/Renewal operator Licenses for Kathleen Danish, Nicole Gabor, Lucas Gray, Amy Kinsman, Samantha Parent, Jane Perry, Tracy Zindars, Sean O'neill, Wendy Berlik and Noelle Hetzel.** – Clerk/Treasurer Opitz stated that all of the licenses have been approved by Chief Wallis. Supervisor Koepke made the motion to approve the New/Renewal operator licenses for Kathleen Danish, Nicole Gabor, Lucas Gray, Amy Kinsman, Samantha Parent, Jane Perry, Tracy Zindars, Sean O'Neill, Wendy Berlik and Noelle Hetzel. Supervisor Rutkowski seconded the motion. Motion carried by unanimous voice vote.
14. **Approve Vouchers and Checks.** – Supervisor Largent made the motion to approve vouchers and checks subject to Administrator/Planner Herrmann's approval. Supervisor Rutkowski seconded the motion. Motion carried by unanimous voice vote.
15. **Adjourn.** – Supervisor Roelandts made the motion to adjourn at 6:41 p.m. Chairman Hultquist seconded the motion. Motion carried by unanimous voice vote.

Respectfully submitted –  
Lori Opitz, WCMC  
Clerk/Treasurer