

TOWN OF OCONOMOWOC BOARD OF SUPERVISORS
REGULAR TOWN BOARD MEETING MINUTES

September 18th, 2017

CLOSED SESSION:

The Board will enter, by roll call vote, into Closed Session pursuant to State Statute 19.85 (1) (e) deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified business, whenever competitive or bargaining reasons require a closed session (Fire Department Contract).

Chairman Hultquist made the motion and Supervisor Roelandts seconded to go into Closed Session. Voice vote was taken: Chairman Hultquist, aye; Supervisor Koepke, entered later; Supervisor Roelandts, aye; Supervisor Rutkowski, aye; Supervisor Largent; aye. Motion carried.

Supervisor Roelandts made a motion and Chairman Hultquist seconded to exit Closed Session and reconvene into Open Session. Voice vote was taken: Chairman Hultquist, aye; Supervisor Koepke, aye; Supervisor Roelandts, aye; Supervisor Rutkowski, aye and Supervisor Largent, aye. Motion carried unanimously. Closed Session exited at 5:54 p.m.

Chairman Robert C. Hultquist called the meeting to order at 5:55 p.m. Supervisor present included John Roelandts, John Koepke, Rosie Rutkowski and Terry Largent. Also in attendance were Attorney Bill Chapman, Police Chief James Wallis, Highway Superintendent Sam Salzman, Administrator/Planner Jeffrey Herrmann and Clerk/Treasurer Lori Opitz. For additional attendees please see the sign in sheet.

Those present stood to recite the Pledge of Allegiance.

Correspondence – None

Approve Minutes from August 21st regular meeting. – Supervisor Koepke made the motion to approve the August 21st meeting minutes as presented. Supervisor Rutkowski seconded the motion. Motion carried by unanimous voice vote.

Comments from the Floor on Agenda items or any other items. –

Tom Godar from Okauchee Lake Management was inquiring what the agenda item for the buoy placement on Okauchee Lake was all about. Chairman Hultquist and Administrator/Planner Herrmann stated briefly what it was about and said it would be talked about further when they reached that item on the agenda.

OLD BUSINESS:

1. **Consider and Act on 3-year Contract agreement with Grota Appraisals.** – Supervisor Roelandts stated that Grota appraisal did a great job explaining what they do for the Town in regards to their monthly stipend. Supervisor Roelandts made the motion to approve the 3-year contract agreement with Grota Appraisals. Supervisor Koepke seconded the motion. Motion carried by unanimous voice vote.
2. **Consider and Act on Permanent Weight Limit on Chaffee Road.** – After considerable discussion with the Board and Highway Superintendent Sam Salzman they felt Chaffee Road should only have a seasonal weight limit restriction. Supervisor Rutkowski made the motion to

have a seasonal weight limit on Chaffee Road. Supervisor Koepke seconded the motion. Motion carried by unanimous voice vote.

3. **Consider and Act on Proposed Use of Contingency Funds for New DPW Building.** – Supervisor Koepke and Highway Superintendent Salzman stated they had a meeting with MSI and were satisfied with the new contingency fund balance for the new DPW Building. Supervisor Roelandts made the motion to approve the new proposed use of the contingency funds for the New DPW Building. Supervisor Largent seconded the motion. Motion carried by unanimous voice vote.
4. **Consider and Act on lot line stake at the property located at N60W34648 Forest Bay Road.** – Highway Superintendent Salzman stated the cost of this would be around \$500. Supervisor Roelandts made the motion to approve the cost for the lot line stake at the property located at N60W34648 Forest Bay Road. Supervisor Rutkowski seconded the motion. Motion carried by unanimous voice vote.

NEW BUSINESS:

1. **Consider and Act on August payment to MSI General for the new DPW Building in the amount of \$381,785.05.** – Supervisor Roelandts made the motion to approve the August payment to MSI General for the new DPW Building in the amount of \$381,785.05. Supervisor Koepke seconded the motion. Motion carried by unanimous voice vote.
2. **Consider and Act on the speed limit on Lisbon Road between the bypass and Highway P; currently it has two speed limit signs of 35 and 40 mph.** – After considerable discussion by the Board, Supervisor Roelandts made the motion to approve the 35 mph speed limit on Lisbon Road between the bypass and Highway P. Supervisor Koepke seconded the motion. Motion carried by unanimous voice vote. Attorney Bill Chapman stated he would design a resolution for the next Town Board meeting for the Board to approve the change by resolution.
3. **Consider and Act on buoy placement on Okauchee Lake.** – After considerable discussion, the Board agreed to take this agenda item off and have it return on the next Town Board agenda.
4. **Consider and Act on “Little Free Library” at the intersection of Road I/Lake Drive/Forest Bay Road.** – After minimal discussion, Supervisor Koepke made the motion to approve the “Little Free Library” at the intersection of Road I/Lake Drive/Forest Bay Road. Supervisor Rutkowski seconded the motion. Motion carried by unanimous voice vote.
5. **Consider and Act on stop sign at West Lake Drive & Lake Drive.** – Highway Superintendent Salzman stated he does not see the need to put a stop sign in the area. Police Chief Wallis stated he pulled up a study from over the years for that area to see if there has been a ton of incidents in that area and he stated he only knows of one incident and that was years ago. Supervisor Roelandts made the motion to deny the placement of a stop sign at West Lake Drive and Lake Drive. Supervisor Largent seconded the motion. Motion carried by unanimous voice vote.
6. **Consider and Act on Cemetery plat.** – Administrator/Planner Herrmann stated that the cemetery is now situated and marked correctly with the new cemetery plat. Supervisor Koepke made the motion to approve the cemetery plat. Supervisor Rutkowski seconded the motion. Motion carried by unanimous voice vote.
7. **Consider and Act on Mahmoud Ghasemi-Vaghar address correction on Road Q.** – Administrator/Planner stated the house address is not sequence order and that is why it would need to be changed. The homeowner was present and stated in normal circumstances he would have no problem changing his address if it was just his driver’s license and credit cards, however, he stated he uses his home as a home office for three businesses that he owns and all the mail for those businesses come to his house and it would take a lot to change all of that over. Administrator/Planner Herrmann stated it is ultimately up to the Board on what they

would like to see done. After some discussion by the Board, Supervisor Roelandts made the motion to approve the homeowner to keep his address as is on Road Q, but it would be at the homeowner's expense to have additional fire signs made and installed to clearly mark the area that would now be out of sequence order. Supervisor Rutkowski seconded the motion. Motion carried by unanimous voice vote.

8. **Consider and Act on the concrete bids for the storage shed.** – The Board was given three bids to choose from to complete the work. They were from: Keller Farm Supply, Best Concrete Concepts and Concrete Specialists. After minimal discussion, Supervisor Rutkowski made the motion to approve the concrete bid to complete the work at the storage shed to Keller Farm Supply at an amount of \$9,800.00. Supervisor Largent seconded the motion. Motion carried by unanimous voice vote.
9. **Consider and Act on what paper to use to publish legal publications for the Town.** – Administrator/Planner stated the Milwaukee Journal Sentinel will no longer be publishing the Oconomowoc Focus and that is the paper that was used by the Town to do postings because there were certain postings that need to go in at least twice a week, which the Oconomowoc Focus offered – the Milwaukee Journal will offer the same two days a week posting which will be on Sunday and Wednesdays. Supervisor Roelandts made the motion to approve the Journal Sentinel to publish legal publications for the Town. Supervisor Koepke seconded the motion. Motion carried by unanimous voice vote.
10. **Chairman Hultquist.** – Nothing to report
11. **Supervisor Reports.**
 - a. **John Koepke.** – Nothing to report
 - b. **Rosie Rutkowski.** – Nothing to report
 - c. **John Roelandts.** – Nothing to report
 - d. **Terry Largent.** – Wanted to know who owns the land on the South side of Lisbon Road
12. **Attorney Chapman.** – Nothing to report
13. **Public Works Superintendent Salzman.** – Nothing to report
14. **Chief Wallis.** – Nothing to report
15. **Administrator/Planner Herrmann.** – Was looking for dates to start the budget hearings – after minimal discussion, the first Budget Hearing date will be Wednesday, September 27th at 9:00 a.m.
16. **Clerk/Treasurer Opitz** –
 - a. **Consider and Act on New/Renewal operator Licenses for Angelica Miglautsch, Amy Rankin, Alexander See, Megan Thommesen and Arja Walker .** – Clerk/Treasurer Opitz stated the Police Chief Wallis has approved all of the licenses on the agenda. Supervisor Koepke made the motion to approve the new/renewal operator licenses for Angelica Miglautsch, Amy Rankin, Alexander See, Megan Thommesen and Arja Walker. Supervisor Roelandts seconded the motion. Motion carried by unanimous voice vote.
17. **Approve Vouchers and Checks.** – Supervisor Largent made the motion to approve vouchers and checks subject to Administrator/Planner Herrmann's approval. Supervisor Rutkowski seconded the motion. Motion carried by unanimous voice vote.
18. **Adjourn.** – Supervisor Roelandts made the motion to adjourn at 6:46 p.m. Supervisor Rutkowski seconded the motion. Motion carried by unanimous vote.

Respectfully submitted –
Lori Opitz, WCMC
Clerk/Treasurer