

# TOWN OF OCONOMOWOC

## PLAN COMMISSION MEETING MINUTES

**Monday, April 7, 2014**

Chairman Robert Peregrine called the meeting to order at 7:17 pm. Commissioner's present included Richard Garvey, Linda Bergmann, Kenneth Runyard and Cathie Balthazor. Commissioner Janis Husak and James Navin were absent. Other present included Administrator/Planner Jeffrey Herrmann and Clerk/Treasurer Lori Opitz. For additional attendees please see attached sign-in sheet.

1. Approve Minutes for March 17, 2014, Town Plan Commission Meeting. – Commissioner Runyard made the motion to approve the minutes as presented. Commissioner Bergmann seconded the motion. Motion carried by unanimous voice vote.
2. Public Comments. - None
3. Consider and Act on Site Plan/Plan of Operation for Norberto's Authentic Mexican Restaurant, N51 W34922 Wisconsin Avenue, Okauchee. – The owner of Norberto's Authentic Mexican Restaurant explained to the Board he would like to operate a restaurant and tavern specializing Authentic Mexican Cuisine in the space formerly occupied by Pauline's Restaurant and will serve lunch and dinner with the closing time of 10:00 p.m. Commissioner Balthazor questioned the owner if he would like to extend his closing hours now instead of later because he would have to go through the same process if he would like to go past 10:00 p.m. The home owner stated that he would like to change his closing hours to the normal closing hours that are allowed by the Town for an establishment. Commissioner Runyard made the motion to approve the Site Plan/Plan of Operation for Norberto's Authentic Mexican Restaurant with the condition that the Administrator/Planner's report dated April 1<sup>st</sup> be changed with closing time of operations to be the normal closing hours for an establishment. Commissioner Balthazor seconded the motion. Motion carried by unanimous voice vote.
4. Consider and Act on Site Plan/Plan of Operation for Willows Gallery, W359 N5920 Brown Street, and Oconomowoc – The owner of Willows Gallery explained to the Board she would like to operate a business that would have an art gallery, a retail fair trade, gifts and art classes. She also stated her business was previously located in the City of Oconomowoc for two years until her lease was terminated when the building sold. She also stated that there would be one full time and part-time employee. Chairman Peregrine asked the petitioner if she would like to change it to four part-time employees instead of one – he stated to her if she were to need more employees she would have to go through the same process as she is now to be able to receive more part-time employees. The petitioner stated that she would like to see it changed to four part-time employees. Commissioner Garvey made the motion to approve the Site Plan/Plan of Operation for Willows

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Gallery with the condition that the Administrator/Planner's report dated April 1<sup>st</sup> be changed from one part-time employee to four. Commissioner Balthazor seconded the motion. Motion carried by unanimous voice vote.

5. Consider and Act on Variance and Special Exception requests of Henry Krier to raze the existing residence and shed located at N55 W34687 Road E, combine the property with the adjacent property located at N55 W34685 Road E, construct an addition and a deck to the existing residence located at N44W34685 Road E and construct an addition to the existing detached garage located at N55 W34685 Road E, being a part of the NW ¼ of Section 36, in the Town of Oconomowoc. – Owner Henry Krier along with his Agent Paul Schultz appeared before the Board and explained that they would like to raze the existing residence and shed located at N55W34687 Road E and also combine the property with the adjacent property located at N55W34685 Road E and construct an addition and deck to the existing residence and construct an addition to the existing detached garage all located at N55W34685 Road E. Commissioner Runyard made a motion to recommend approval to the Board of Adjustment for the variance and special exception request. Commissioner Garvey seconded the motion. Motion carried by unanimous voice vote.
6. Consider and Act on Variance request of Swick Living Trust to allow an existing patio with associated retaining walls that were constructed without the necessary permits to remain on the property W358 N4920 Harbor Court. – Homeowner Eric Swick explained to the Board he is asking for a variance to allow an existing patio with associated retaining walls that were constructed without the necessary permits to remain on the property; he also explained that the patio was already there and when the current patio collapsed, he simply repaired the existing patio so his family could still enjoy what was already there and not knowing that he needed a permit to fix, he fixed his patio. Commissioner Balthazor made a motion to recommend approval to the Board of Adjustment for the variance request. Commissioner Bergmann seconded the motion. Motion carried by unanimous voice vote.
7. Consider and Act on Annual Report for Boatgas Refueling Service, LLC. – Chairman Peregrine stated that he would like to see this line item on the next agenda because the paper work was not ready at the time of the meeting for the Board to review
8. Discussion on Conceptual Land Division for Tom Agnew. – Chairman Peregrine stated that he would like to see this line item on the next agenda because the petitioner was not present for the meeting.
9. Discussion on Conceptual Development Plan for Bucky's Lakeside – Volleyball Courts, Concession and Parking – N50 W35048 Wisconsin Avenue. – Chairman

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Peregrine stated that he would like to see this line item on the next agenda because the petitioner was not present for the meeting

10. Adjourn. – Commissioner Bergmann made a motion to adjourn at 7:52 PM. Commissioner Runyard seconded the motion. Motion carried by unanimous voice vote.

Respectfully submitted –  
Lori Opitz, WCMC  
Clerk/Treasurer