

TOWN OF OCONOMOWOC PLAN COMMISSION MINUTES

Monday, January 19, 2015

Joint Public Hearing by the Town of Oconomowoc Town Plan Commission and a Staff Representative of the Waukesha County Department of Parks and Land Use to consider the Conditional Use Request (CU-1590) of Carolyn Hewitt, N80W38726 McMahan Road, Oconomowoc, WI 53066 for an Unspecified Conditional Use to allow for special events to be held in an existing barn on property located at the above referenced McMahan Road address. Proposed events would include weddings and charity functions. The property is described as follows: Lot 1, Certified Survey Map No. 10193, part of the SW ¼ of Section 8, T8N, R17E, Town of Oconomowoc, Waukesha County (Tax Key #OCOT04639999003). More specifically the property is located at N80W38726 McMahan Road.

Chairman Robert Peregrine called the public hearing to order at 6:38 p.m. and opened up the hearing for anyone to make comments or address any concerns regarding the Conditional Use Request of Carolyn Hewitt, N80W38726 McMahan Road.

Jason Fruth from Waukesha County stated the plan is to operate an existing barn for weddings, charity and special events. The events will be held on the main floor of the barn and it would be a seasonal operation and events would occur May through October with most events happening on the weekends. He also stated the hours of operation would be 1:00 p.m. to 11:00 p.m. with 12:00 a.m. having the clean-up completed – parking is provided by the barn, however the petitioners received permission to use the Ewald Soccer Fields at Monterey Park when not in use. He also stated that the building is not a state inspected facility nor does the building have the correct regulations in it for food to be prepared, so no food can be prepared. He also stated the owners would be providing portable restrooms and hand washing facilities.

Kevin Kane stated it would be nice to see something like this happen in the area that people can use and knowing it's regulated.

Robert Buchta from Oliver Construction spoke on behalf of the petitioner and explained the proposed layout of the property to hold events such as weddings and charity events.

Commissioner Garvey questioned if the petitioner would need an alcohol license for the premises. Ms. Hewitt stated that she would not need a license that one of the requirements is the person having the function would have to find a caterer that has the license and or the ability to supply the alcohol.

Chairman Robert Peregrine closed the public hearing at 6:59 p.m.

7:00 p.m. SPECIAL ORDER OF BUSINESS: Public Hearing by the Town of Oconomowoc Plan Commission to consider the request of Richard & Penny Dittmer, W360N8251 Brown Street, Oconomowoc, Wisconsin 53066 to operate a Hobby Kennel with a maximum of three (3) dogs for the purpose of personal pets.

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Chairman Robert Peregrine called the public hearing to order at 7:00 p.m. and opened up the hearing for anyone to make comments or address any concerns regarding the hobby kennel.

There were a few comments on the floor in favor of Richard & Penny Dittmer being able to have a Hobby Kennel.

Richard Dittmer stated he would like to have the ability to have three dogs and they are inside dogs; he also stated that one of the dogs is a certified therapy dog that his wife, Penny, takes to local places to help in healing of patients.

Chairman Robert Peregrine closed the public hearing at 7:03 p.m.

Chairman Robert Peregrine called the meeting to order at 7:03 p.m. Commissioner's present included: Jan Husak, James Navin, Linda Bergman, Richard Garvey and Kenneth Runyard. Commissioner Cathie Balthazar has an excused absence. Others present included Administrator/Planner Jeffrey Herrmann and Clerk/Treasurer Lori Opitz. For additional attendees please see attached sign-in sheet.

1. Approve Minutes for January 5, 2015 Town Plan Commission Meeting. – Commissioner Navin made the motion to approve the January 5, 2015 minutes as presented. Commissioner Runyard seconded the motion. Motion carried by unanimous voice vote.
2. Public Comments. - None
3. Consider and Act on Kennel License for three (3) family dogs for Richard & Penny Dittmer at W360N8251 Brown Street in the Town of Oconomowoc. – Commissioner Husak made the motion to approve the kennel license for three (3) family dogs for Richard & Penny Dittmer at W360N8251 Brown Street. Commissioner Garvey seconded the motion. Motion carried by unanimous voice vote.
4. Consider and act on Certified Survey Map for Kathy Frame-Dewar, 7320 NW 21st Street, Ocala, FL 34482 for a parcel being all of Lot 2 of CSM #9399; also part of the SW ¼ of the SW ¼ of Section 5 and all of the NW ¼ of the NW ¼ and part of the SW ¼ of the NW ¼ of Section 8, all in T8N, R17E, Town of Oconomowoc, Waukesha County, Wisconsin. – Commissioner Navin made the motion to approve the Certified Survey Map for Kathy Frame-DeWar, with the recommendations of Administrator/Planner Herrmann's report dated January 16, 2015. Commissioner Runyard seconded the motion. Motion carried by unanimous voice vote.
5. Adjourn. – Commissioner Husak made a motion to adjourn at 7:08 p.m. Commissioner Navin seconded the motion. Motion carried by unanimous voice vote.

Respectfully submitted – Lori Opitz, WCMC
Clerk/Treasurer