

# TOWN OF OCONOMOWOC PLAN COMMISSION MEETING MINUTES

February 2, 2015

Chairman Robert Peregrine called the meeting to order at 6:45 p.m. Commissioner's present included: Jan Husak, James Navin, Linda Bergman, and Richard Garvey. Commissioner Kenneth Runyard and Cathie Balthazar had an excused absence. Others present included Administrator/Planner Herrmann and Clerk/Treasurer Lori Opitz. For additional attendees please see attached sign-in sheet.

1. Approve Minutes for January 19, 2015 Town Plan Commission Meeting. – Commissioner Navin made the motion to approve the January 19<sup>th</sup>, 2015 minutes as presented. Commissioner Husak seconded the motion. Motion carried by unanimous voice vote.
2. Public Comments. - None
3. Consider and Act on Conditional Use/Plan of Operation Request (CU-1590) of Carolyn Hewitt, N80W38726 McMahan Road, Oconomowoc, WI 53066 for an Unspecified Conditional Use to allow for special events to be held in an existing barn on property located at the above referenced McMahan Road address. The property is described as follows: Lot 1, Certified Survey Map No. 10193, part of the SW ¼ of Section 8, T8N, R17E, Town of Oconomowoc, Waukesha County (Tax Key #OCOT04639999003). More specifically the property is located at N80W38726 McMahan Road. Carolyn Hewitt and Robert Buchta spoke briefly and went over there proposed plans; Ms. Hewitt asked the Board to increase the rentals that she is allowed to have, which currently would be two per month for the weekends and her concerns is that most weddings happen over the weekend and two would not be a enough. She then asked if it would be possible to put up temporary tents if it was necessary for renters to have them due to the weather. Then, a few of the Commissioner's addressed their concerns about noise, proper places for the caterer's to clean their hands and the noise that might be generated with the bands and the noise from DJ's when they play music if certain doors would remain open during this time. Commissioner Navin made the motion to approve the Conditional Use/Plan of Operation Request of Carolyn Hewitt with Administrator/Planner's recommendation dated January 29<sup>th</sup> to be modify to show that she would be allowed to have 35 events for 2015 from the month of May to October, the West door can be remained open while music is playing, however, the North door would need to be closed and the applicant maintain and have a liquor license for the premises. Commissioner Garvey seconded the motion. Motion carried by unanimous voice vote.
4. Consider and Act on Certified Survey Map for PR, LLC, 1350 Royal Mile Road, Oconomowoc, Wisconsin on property described as Lots 20 and 21 of the Plat of Point Comfort, Okauchee, being a part of the east one half (1/2) of Section 35, T8N, R17E, Town of Oconomowoc. – Commissioner Husak made the motion to approve the Certified Survey Map for PR, LLC, with the recommendations of Administrator/Planner Herrmann's report dated January 27, 2015. Commissioner Navin seconded the motion. Motion carried by unanimous voice vote.

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5. Adjourn. – Commissioner Husak made a motion to adjourn at 7:32 p.m. Commissioner Navin seconded the motion. Motion carried by unanimous voice vote.

Respectfully submitted-  
Lori Opitz, WCMC  
Clerk/Treasurer