

# TOWN OF OCONOMOWOC

## PLAN COMMISSION MEETING MINUTES

September 2, 2015

Acting Chairman James Navin called the meeting to order at 5:57 p.m. Commissioner's present included: Linda Bergman, Richard Garvey, Terry Largent, James Roche, Cathie Balthazor and Kenneth Runyard. Chairman Robert Peregrine had an excused absence. For additional attendees please see attached sign in sheet.

Acting Chairman James Navin made the recommendation and motion to appoint Richard Garvey as acting recording secretary for the meeting. Commissioner Balthazor seconded the motion and the recommendation of acting Chairman James Navin.

1. **Approve Minutes for August 17, 2015 Town Plan Commission Meeting.** – Commissioner Bergman made the motion to approve the August 17, 2015 minutes as presented. Commissioner Runyard seconded the motion. Motion carried by unanimous voice vote.
2. **Public Comments** - None
3. **Consider and Act on variance request from the floor area ratio and open space requirements for Steve Foti (owner) and Owen Lavin (applicant) to allow construction of an attached garage addition according to the Waukesha County Shoreland and Floodland Protection Ordinance. Property is Lot 21 Map of Schimmels Subdivision located in the SE ¼ of Section 36, T8N, R17E, Town of Oconomowoc, at N48S34086 Jaeckles Drive (Tax Key #OCOT0576108).** – The petitioner stated that he would like to construct an attached garage addition on his property and the area in which the new garage would go would not interfere with the lot lines. He also stated it is currently a one car garage and this new addition would make it a two car garage. Commissioner Garvey made the motion to recommend approval to the Board of Adjustment for the variance request from the floor area ratio and open space requirements for Steve Foti (Owner) and Owen Lavin (applicant) to allow construction of an attached garage addition at N48S34086 Jaeckles Drive. Commissioner Runyard seconded the motion. Motion carried by unanimous voice vote.
4. **Consider and Act on request from David Youngberg, W352N5807 Nelson Road, to construct a retaining wall on property at W352N5282 Lake Drive, within 5 feet of the property line. (Tax Key #OCOT0574098)** – The petitioner stated he wanted to replace the existing retaining walls because they are rotting and wants to improve the property; the retaining wall would now be a Keystone block wall. Acting Chairman Navin asked if the neighbor has a retaining wall that adjoins the current retaining wall; the petitioner stated that no and his retaining wall wraps around the neighbor's property. Administrator/Planner stated he would like to see the petitioner get a letter of approval from the neighbor that is located SW of this property and if the Board approves this, he would like to this noted in there approval. Commissioner Balthazor made the motion to approve the request from David Youngberg, W352N5807 Nelson Road to construct a retaining wall on the property at W352N5282 Lake Drive with the stipulation that applicant get a letter of approval from the neighbor and present that letter to Administrator/Planner Herrmann. Commissioner Garvey seconded the motion. Motion carried by unanimous voice vote.
5. **Consider and Act consider the Conditional Use Permit request (SCU-1546A) of T. Michael Schober of Schober, Schober & Mitchell S.C. (agent) for after-the-fact land altering activities that have exceeded the previous Conditional Use Permit (SCU-1546) that was granted for land altering activities associated with the construction of an addition to the existing residence located at W347N6119 Road I. The after-the-fact land altering activities**

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and proposed mitigation are located on two (2) properties owned by Ronald & Marietta A. Marshall 1994 Revocable Trust and Restatement of Ronald & Marietta A. Marshall 1994 Revocable Trust and are described as: Lot 1 located in part of the NW ¼ of Section 25, T8N, R17E, known as W347N6119 Road I and Part of Lot 15 Okauchee Plat No. 1, located in part of the NW ¼ of Section 25, T8N, R17E, known as W347N6129 Road I, Town of Oconomowoc. (Tax Key #OCOT0530111). – Acting Chairman Navin stated that Administrator/Planner Herrmann has given his memorandum of recommendation for approval of the conditional use permit request for Ronald & Marietta Marshall to the Board. Administrator/Planner Herrmann stated he currently his recommendation was for Exhibit 5B but thought the County recommended Exhibit 5C. Commissioner Balthazor stated that is was 5C. Commissioner Bergman made the motion to approve the conditional use permit request of T. Michael Schober of Schober, Schober & Mitchell .C. (agent) for after-the-fact land altering activities that have exceeded the previous Conditional Use Permit that was granted for land altering activities associated with the construction of an addition to the existing residence located at W347N6119 Road I for Ronald & Marietta Marshall with the stipulation that the petitioners going with Exhibit 5C. Commissioner Garvey seconded the motion. Motion carried by unanimous voice vote.

6. **Adjourn** – Commissioner Roche made the motion to adjourn at 6:13 p.m. Commissioner Largent seconded the motion. Motion carried by unanimous voice vote.

Respectfully submitted –  
Lori Opitz, WCMC  
Clerk/Treasurer