

TOWN OF OCONOMOWOC

PLAN COMMISSION MEETING MINUTES

December 7, 2015

Chairman Robert Peregrine called the meeting to order at 6:51 p.m. Commissioner's present included Linda Bergman, Richard Garvey, Terry Largent, James Roche, James Navin and Kenneth Runyard. Also in attendance were Administrator/Planner Jeffrey Herrmann and Clerk/Treasurer Lori Opitz. For additional attendees please see attached sign in sheet.

1. **Approve Minutes for November 2, 2015 Town Plan Commission Meeting**. – Commissioner Roche stated he had seen some of the motions listed as Commissioner and saw some that said Supervisor and he would like to see "Commissioner" in the minutes instead of Supervisor. Commissioner Runyard made the motion to approve the minutes with the corrections from Supervisor to Commissioner. Commissioner Largent seconded the motion. Motion carried by unanimous voice vote.
2. **Public Comments**: - None
3. **Adjourned Public Hearing (previously held on 10/19/2015 and 11/2/2015) by the Town of Oconomowoc Plan Commission to consider the request of Jason Myers, N53W37065 Madison St., Town of Oconomowoc to construct a 6' vinyl fence on the east side of his property. (Tax Key #OCOT0561255)** – Administrator/Planner Herrmann stated that the petitioner called and stated that they are no longer interested in putting up the fence and they are withdrawing their request. Commissioner Navin made a motion to close the public hearing and approves the petitioner's request to withdraw their application for the 6' vinyl fence. Commissioner Runyard seconded the motion. Motion carried by unanimous voice vote.
4. **Consider and Act on request from Norm Greeb, W1820 Town MM, Neosho, WI 53059 for an extension of the Conditional Use Plan for property at N51W34306 Park Bay Rd., Town of Oconomowoc. (Tax Key #OCOT0576036)** – Administrator/Planner Herrmann stated the Board had approved the petitioner's Conditional Use request on March 3, 2014 and the petitioner is requesting an extension because he has been working with Waukesha County on all the proper approvals. The petitioner was present and stated that he would like more time so he can complete the proposed project. Administrator/Planner Herrmann suggested approval to start now until September 1, 2016 so that petitioner may complete his proposed project. Commissioner Navin made the motion to extend Conditional Use Plan for Norm Greeb for the property located at N51W34306 Park Bay Road to start December 7, 2015 until September 1, 2016. Commissioner Bergman seconded the motion. Motion carried by unanimous voice vote.
5. **Consider and Act on the request from Krystle Howald, 391 Sand Hill Lane, Dousman, WI 53118, and Lisa Marks (owner) for a new business, Empower Movement Physical Therapy, LLC, in an existing building at W359N5002 Brown Street, Suite B, Town of Oconomowoc (Tax Key #OCOT0571960.001)** – The petitioner stated they would like to open a physical therapy company that treats musculoskeletal dysfunctions and focus on treating individuals with using physical therapy techniques such as manual therapy, functional dry needling and other cutting edge rehab techniques. Administrator/Planner Herrmann stated the petitioner is redesigning the sign so it complies with the size requirements of the Waukesha County Zoning Code. Commissioner Navin made the motion to approve the site plan/plan of operation for Lisa Marks, Empower Movement Physical Therapy, LLC, at W359N5002 Brown Street, Suite B per the recommendation of the Administrator/Planner's report dated December 1st 2015. Commissioner Garvey seconded the motion. Motion carried by unanimous voice vote.

TOWN OF OCONOMOWOC

PLAN COMMISSION MEETING MINUTES

6. **Consider and Act on the request from ExecuPrint, 597 Progress Dr., Hartland, WI 53029 and Cornerstone Tax & Accounting, Ruth Eddingsaas (owner) for a new sign at N50W34710 Wisconsin Ave., Okauchee (Tax Key #OCOT0575032001)** – The petitioner stated they would like to replace the existing sign near the building with a new freestanding sign which will contain the name of the business along with the phone number and address. Commissioner Roche made the motion to approve the sign for Cornerstone Tax & Accounting, Ruth Eddingsaas, located at N50W34710 Wisconsin Avenue per the recommendation of the Administrator/Planner's report dated December 1st, 2015. Commissioner Runyard seconded the motion. Motion carried by unanimous voice vote.

7. **Consider and Act on the Site Plan/Plan of Operation from Kellermeister Beverages, LLC, operating as Sweet Mullets, N58W39800 Industrial Drive, Suite D, Town of Oconomowoc for change of owner/management. (Tax Key #OCOT0551996)** – The petitioner stated he is purchasing the business and will be the new operator, however, he is not proposing any new changes at this time for the business. Commissioner Navin made the motion to approve the Site Plan/Plan of Operation for Kellermeister Beverages, LLC, operating as Sweet Mullets, N58W39800 Industrial Drive, Suite D, per the recommendation of the Administrator/Planner's report dated December 1st, 2015. Commissioner Bergman seconded the motion. Motion carried by unanimous voice vote.

8. **Adjourn** – Commissioner Bergman made a motion to adjourn at 7:06 p.m. Commissioner Navin seconded the motion. Motion carried by unanimous voice vote.

Respectfully submitted
Lori Opitz, WCMC
Clerk/Treasurer