

TOWN OF OCONOMOWOC

PLAN COMMISSION MEETING MINUTES

February 1, 2016

Chairman Robert Peregrine called the meeting to order at 6:42 p.m. Commissioner's present included Linda Bergman, Richard Garvey, Terry Largent, James Roche, Kenneth Runyard and James Navin. Also in attendance were Administrator/Planner Jeffrey Herrmann and Clerk/Treasurer Lori Opitz. For additional attendees please see attached sign in sheet.

1. **Approve Minutes for January 4, 2016 Town Plan Commission Meeting**. – Commissioner Navin made a motion to approve the January 4th, 2016 minutes as presented. Commissioner Runyard seconded the motion. Motion carried by unanimous voice vote.
2. **Public Comments**: - None
3. **Discussion on proposal by Don Zaupa for inside storage at W359N5740 Brown St., Town of Oconomowoc, building currently owned by James Chapman. (Tax Key #OCOT0535995004)** – This line item will be taken off the agenda because the petitioner has decided not to pursue this interest.
4. **Consider and Act on Certified Survey Map for RRRF Transition Trust, Ruth Roth Trustee, N83W37876 Division St., Town of Oconomowoc (Tax Key #OCOT0466996003)** – Commissioner Navin made the motion to approve the Certified Survey Map for RRRF Transition Trust, Ruth Roth Trustee, N83W37876 Division Street, Town of Oconomowoc (Tax Key #OCOT0469996003) with the conditions of Administrator/Planner Herrmann's report dated 1/26/16. Commissioner Bergman seconded the motion. Motion carried by unanimous voice vote.
5. **Consider and Act on Certified Survey Map for F J & T LLC, c/o Lawrence R. Tetzlaff, W365N7189 McMahon Rd, Town of Oconomowoc (Tax Key #OCOT0518996)** - Administrator/Planner Herrmann stated that this was approved back in 2013; however, the petitioner is asking to have it re-approved because the time has run out because of some glitches as the County. Commissioner Navin made the motion to approve the certified survey map for F J & T LLC, c/o Lawrence R. Tetzlaff W365N7189 McMahon Road, Town of Oconomowoc (Tax Key #OCOT0518996). Commissioner Runyard seconded the motion. Motion carried by unanimous voice vote.
6. **Consider and Act on special event request for Carolyn Hewitt (Barn at Trinity Peak) for early March**. – The petitioner stated that she had a request from a friend to have a wedding reception at her facility on Friday, March 4th, 2016 from early afternoon until around 11:00 p.m. that day, however, her site-plan plan of operation only shows her operation of business from May through October and is asking the Board for this special exception. Commissioner Navin made the motion to approve the wedding reception at Barn at Trinity Peak on Friday, March 4th, 2016 from early afternoon until about 11:00 p.m. Commissioner Largent seconded the motion. Motion carried by unanimous voice vote.
7. **Adjourn**: - Commissioner Navin made a motion to adjourn at 6:48 p.m. Commissioner Runyard seconded the motion. Motion carried by unanimous voice vote.

Respectfully submitted –
Lori L. Opitz, WCMC
Clerk/Treasurer