

TOWN OF OCONOMOWOC

PLAN COMMISSION MEETING MINUTES

March 7, 2016

Chairman Robert Peregrine called the meeting to order at 6:59 p.m. Commissioner's present included Linda Bergman, Richard Garvey, Terry Largent, and James Roche. Commissioner James Navin had an excused absence. Commissioner Kenneth Runyard announced his retirement effective immediately earlier during the Town Board meeting. Also in attendance were Administrator/Planner Herrmann and Clerk/Treasurer Lori Opitz. For additional attendees please see attached sign in sheet.

1. **Approve Minutes for February 18, 2016 Town Plan Commission Meeting.-**
Commissioner Roche made the motion to approve the February 18th, 2016 minutes as presented. Commissioner Bergman seconded the motion. Motion carried by unanimous voice vote.
2. **Public Comments:** - None
3. **Consider and Act on the Conditional Use Permit request (CU-1614) of Jason Darby and Sasha Snapp (owners), W359N9370 Brown St. (C.T.H. "P"), Oconomowoc, WI 53066 for an Unspecified Conditional Use to allow for special events to be held in an existing barn on the property located at the above referenced address (Tax Key #OCOT0438997001).** – The petitioners were present and stated they are seeking approval of an Unspecified Conditional Use to allow for special events to be held within an existing barn and outbuildings located on their five acre property with the events to be held May through October. Commissioner Garvey made the motion to approve and recommend to Waukesha County Board the Conditional Use Permit request of Jason Darby and Sasha Snapp (Owners), W359N9370 Brown Street for an Unspecified Conditional Use to allow for special events to be held in an existing barn on the property located above per the recommendation of the Administrator/Planner's/Jason Fruth from Waukesha County report dated March 1, 2016. Commissioner Bergman seconded the motion. Motion carried by unanimous voice vote.
4. **Consider and Act on the Conditional Use Permit request (SCU-1616) of Paul and Laura Phelps (owners), N87W37001 Mapleton Rd., Oconomowoc, WI 53066, for an after-the-fact Unspecified Conditional Use to allow for special events to be held in an existing barn on the property located at the above referenced address (Tax Key #OCOT0465999).** – The petitioners were present and stated they are seeking approval of an Unspecified Conditional Use to allow for special events such as weddings, charity-events/fundraisers to be held in an agricultural barn on their 120 acre farm during the months of May through October. Commissioner Berman made the motion to approve and recommend to Waukesha County Board the Conditional Use Permit of Paul and Laura Phelps (owners), N87W37001 Mapleton Road for an after-the-fact Unspecified Conditional Use to allow for special events to be held in an existing bard on the property located above per the recommendation of the Administrator/Planner's/Jason Fruth from Waukesha County report date March 1, 2016. Commissioner Largent seconded the motion. Motion carried by unanimous voice vote.
5. **Consider and Act on request from Matthew and Lisa Clarkson (owners) and Victory Homes (agent) on variance from the shore and floodplain setback requirements of the Waukesha County Shoreland and Floodland Protection**

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Ordinance to allow the construction of a new single family home and deck on Lot 10 Islandwood, located in part of the NW ¼ of Section 25, T8N, R17E, Town of Oconomowoc, N64W34933 Road J (Tax Key #OCOT0530010). – Petitioner Lisa Clarkson was present and stated they are applying for the variance to build a new home on the footprint of the existing home because the existing home has deteriorated and no longer is repairable. The new home and deck would not be closer to the lake than the existing structure and they will not sacrifice any of trees or greenery that is currently on the property with the construction of the new home. Commissioner Roche made a motion to recommend to Waukesha Board of Adjustment approval for a variance to allow the construction of a new single family home and deck on Lot 10 Islandwood, located in part of the NW ¼ of Section 25, T8N, R17E, N64W34933 Road J for Matthew and Lisa Clarkson (owners) and Victory Homes (agent). Commissioner Garvey seconded the motion. Motion carried by unanimous voice vote.

6. **Consider and Act on request from George Sargent (owner) and Paul Schultz (agent) for a variance from the floor area ratio, road setback, shore setback, floodplain setback, and open space requirements of the Waukesha County Shoreland and Floodland Protection Ordinance to allow construction of a new single family home with attached garage on Lot 1 Certified Survey Map #8358 located in part of the NE ¼ and NW ¼ of Section 29, T8N, R17E, Town of Oconomowoc, N60W38520 Blackhawk Dr. (Tax Key #OCOT0545019001).** – A representative for the petitioner was present and stated the owner would like to construct a new single family home with attached garage on the property, however, the property has a high water table so no basement can be built but the new residence will not be detrimental to near-by properties or the natural resources surrounding it. Commissioner Bergman made a motion to recommend to Waukesha Board of Adjustment approval for a variance from the floor area ratio, road setback, shore setback, floodplain setback, and open space requirements to allow construction of a new single family home with attached garage on Lot 1 Certified Survey Map #8358 located in part of the NE ¼ and NW ¼ of Section 29, T8N, R17E, N60W38520 Blackhawk Drive for George Sargent (Owner) and Paul Schultz (agent). Commissioner Garvey seconded the motion. Motion carried by unanimous voice vote.
7. **Adjourn:** - Commissioner Roche made a motion to adjourn at 7:32 p.m. Commissioner Bergman seconded the motion. Motion carried by unanimous voice vote.

Respectfully submitted –
Lori Opitz, WCMC
Clerk/Treasurer